

**Minutes
City of Griswold
Regular Council Meeting, City Hall
June 10, 2013
6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order. Council present: Adams, Askeland, Cook, Mundorf and Jared Wyman.

Motion by Adams to approve the agenda. Seconded by Askeland. Approved 5-0.

Motion by J.Wyman to approve the following items under the Consent Agenda.

- a. Minutes of the May 13, 2013 regular meeting
- b. Minutes of the May 14, 2013 special meeting
- c. Minutes of the May 16, 2013 special meeting
- d. Minutes of the May 23, 2013 special meeting
- e. Claims
- f. Treasurer's Report – ending May 31, 2013
- g. Approve 5 day Liquor License – Dusty's Place
- h. Renew Cigarette Permit – M.J.'s Grocery Store
- i. Renew Liquor License #LC00026514 – Griswold American Legion Post 508

Seconded by Adams. Approved 4-0, Askeland abstained.

PUBLIC COMMENTS

Sandy Tye came with concerns of her alley. Paul and Denise Stein came with concerns of tall grass and raccoons in their area, also of the sidewalk that was put in east of their house.

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**. J.Wyman asked how the part time person was doing.
- b. Lisa Metheny, Head Librarian reported a few things to the council: (1) a new awning for the building should be going up soon (2) they are hoping to get the bike rack put up (3) Summer Reading has started (4) as of now the current staff will be doing the cleaning of the building and (5) they are now currently looking for a new part time librarian.
- c. Written report submitted for the **Community Building**.

COMMITTEE REPORTS

- a. **Public Safety Commission** –written report submitted

ORDINANCES

none

OLD BUSINESS

- a. City Administrator, Chelsea Huisman gave an update on the **Sanitary Sewer Rehabilitation Project**. She stated they have received paperwork on the easements from all but one property owner. City Attorney, David Wiederstein will keep trying to get in contact with this last property owner but if any council member might happen to see him to please ask him to contact our City Attorney.

NEW BUSINESS

- a. CADCO representatives gave council a presentation of what their organization is about. They would like Griswold to consider membership.
- b. Motion by Cook to approve **Resolution 35-2013: Approve Pay Request #12 for Sanitary Sewer Project**. Seconded by Askeland. Roll call ayes: Mundorf, J.Wyman, Cook, Adams and Askeland. Nays: none. Motion approved.
- c. Motion by Cook to approve **Resolution 36-2013: Approve Street Closures for Old Soldier's Reunion**. Seconded by Askeland. Roll call ayes: Adams, J.Wyman, Askeland, Cook and Mundorf. Nays: none. Motion approved.
- d. Motion by Mundorf approving the **Proposal by RDG**. Seconded by Askeland. Roll call ayes: J.Wyman, Cook, Mundorf, Askeland and Adams. Nays: none. Motion approved.

- e. Motion by Askeland to approve **Resolution 37-2013: Accepting of Sanitary Sewer Easement**. Seconded by J.Wyman. Roll call ayes: Askeland, Adams, J.Wyman, Mundorf and Cook. Nays: none. Motion approved.
- f. Council discussed what could be done about the **street by the bank**. What kind of ‘quick fix’ could be done to hold up until the city gets the funds to replace it? The city will call Feldhacker to see if they could patch it.
- g. Motion by Adams to not hire the candidate who was interviewed in the 5:00 special meeting for the **position of City Manager**. Seconded by Mundorf. After discussion, motion was amended by Adams to include allowing the personnel committee to handle the employment of the new administrator. Seconded by Mundorf. Roll call ayes: Adams, Askeland, Mundorf, J.Wyman and Cook. Nays: none. Motion approved.
- h. Motion by J.Wyman to approve the **purchase of a police vehicle**, using the money from the City’s IPAIT account and the money budgeted in the FY14 budget, not to exceed \$24,000. Seconded by Mundorf. Roll call ayes: Mundorf, Askeland, J.Wyman, Adams and Cook. Nays: none. Motion approved.
- i. Motion by J.Wyman to go into closed session pursuant to Iowa Code section 21.5(1)(c) to discuss **obtaining a sewer-line easement**. Seconded by Adams. Roll call ayes: Adams, Mundorf, Cook, Askeland and J.Wyman. Nays: none. Motion approved. 6:50 p.m.
Motion by Askeland to return to open session. Seconded by Mundorf. Roll call ayes: J.Wyman, Askeland, Cook, Mundorf and Adams. Nays: none. Motion approved. 7:05 p.m.

MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

City Administrator, Chelsea Huisman apologized for not getting the lift station pump on the agenda and also wanted to thank Shawn Askeland for all the volunteer work he is doing for the City.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman thanked Chelsea for continuing to work part time while the city looks for a new Manager, and also thanked Shawn for all his volunteer time he has been putting in each week.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Askeland wants the Sheriff’s Department contacted to enforce the no parking on the road by the ball field east of town; also the trees on Main Street in the nodes are getting too tall and too bushy for vehicles to see around.

Wyman wanted to know if the city could do anything about the raccoon problem.

Cook noticed a house on 4th Street needs a grass letter sent to them.

Mundorf thanked Marylynne for putting together the small source water protection meeting with Sarah Carlson (Practical Farmers) and thanked the farmers for attending. He also wanted to know if there was anything that could be done with the street around the park before reunion.

Motion by Askeland to adjourn. Seconded by J.Wyman. Approved 5-0. 7:16 p.m.

CLAIMS

4TH ST. GRAPHIX	FISH FARM SIGN	\$20.00
AKIN BUILDING CENTERS	NEW KEY	\$1.29
AMERICAN LEGION POST 508	AMERICAN FLAGS	\$75.00
AMY VANCE	DAMAGE DEPOSIT REFUND	\$104.00
ANSWERS	SUPPORT SERVICES	\$780.00

ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
ATLANTIC PEST CONTROL LLC	PEST CONTROL	\$45.00
BASE	HRA/CAFETERIA	\$60.00
BLUFFS PAVING & UTILITY CO.INC	PMT 8	\$71,139.25
BOB'S MOWING	MOWING CONTRACT-CEMETERY	\$1,550.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$253.16
BRIAN LINNEMEYER	APPRAISAL SERVICES	\$2,850.00
BROWN ELECTRIC CO.	CHANGE WELL RELAYS	\$100.48
CAPPEL'S	PAINT/FITTINGS	\$75.80
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$451.57
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-JUNE	\$5,583.33
CENTRAL IOWA DISTRIBUTING INC.	PAPER TOWELS	\$62.00
CHELSEA HUISMAN	REIMB. BCKGND CHECK	\$59.90
CITY OF GRISWOLD	POSTAGE-PETTY CASH	\$91.87
COMMERCIAL APPRAISERS OF IA	VALUE FINDING APPRAISAL	\$8,200.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$149.72
COUNTRY INN SUITES	LODGING	\$94.08
DICKEL DUIT	MOWER REPAIR	\$35.64
DNR/OPERATOR CERTIFICATION	CERT. RENEWAL-WTR,JONATHAN	\$120.00
EFTPS	FED/FICA TAXES	\$2,610.33
FELD FIRE	CLASS A FOAM	\$700.00
TREASURER'S OFFICE	TRAINING	\$150.00
GRISWOLD AMERICAN	MINUTES/CLAIMS/AGENDA	\$169.65
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$1,393.57
GRISWOLD RESCUE DEPT.	COMPUTER/SOFTWARE	\$773.55
HAWKINS WATER TREATMENT	CHEMICALS	\$437.13
HD SUPPLY WATERWORKS	WATER METER SUPPLIES	\$25.98
INTERIOR TOUCH, INC	CARPET/INSTALLATION	\$14,577.00
IOWA ASSN. OF MUNICIPAL UTIL.	WORKSHOP	\$110.00
IOWA ONE CALL	NOTIFICATIONS	\$52.60
IPERS	IPERS	\$1,692.21
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$31.00
J.D. WYMAN SERVICE	OIL CHANGE	\$31.50
LARRY ACKERMAN	REIMB. POSTAGE	\$1.12
MARYLYNNE DICKINSON	REIMB. PLANTS	\$80.06
MATHESON TRI-GAS INC	CHEMICALS	\$105.82
MIDAMERICAN ENERGY	UTILITIES	\$4,051.14
MSA PROFESSIONAL SERVICES INC	PMT 8	\$5,404.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	JUNE RETAINER	\$600.00
PEEBLES PLUMBING	AC REPAIR	\$87.61
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$248.79
POSTMASTER	POSTAGE-UTILITY BILLS	\$145.50
QUALITY CONTROL EQUIPMENT	MAINTENANCE ON UNIT 1	\$225.00
QUILL CORPORATION	OFFICE SUPPLIES	\$37.97
ROLLING HILLS BANK & TRUST	PRINCIPAL	\$17,798.33
SANDBOTHE FIRESTONE	MAINTENACE & SUPPLIES	\$16.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$40.00

TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAXES	\$460.00
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$2,605.13
USA BLUEBOOK	SEWER SUPPLIES	\$45.69
VAN DIEST SUPPLY COMPANY	CHEMICALS	\$383.40
VERIZON WIRELESS	MONTHLY SERVICE	\$111.17
VICKIE ANSTEY	DAMAGE DEPOSIT REFUND	\$50.00
WYMANS CARQUEST	AIR FILTERS	<u>\$126.48</u>
	TOTAL	\$148,985.82

GENERAL	\$14,824.81
ROAD USE TAX	\$1,173.91
EMPLOYEE BENEFITS	\$736.03
COMMUNITY BLDG	\$15,228.91
RESCUE FUND	\$2,021.18
DEBT SERVICE	\$17,761.33
CAPITAL PROJ RESERVE	\$88,373.25
WATER	\$5,122.37
SEWER	<u>\$3,744.03</u>
	TOTAL
	\$148,985.82

Lee Wyman
Mayor

Marylynne Dickinson
City Clerk