

**Minutes**  
**City of Griswold**  
**Regular Council Meeting, City Hall**  
**July 8, 2013**  
**6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Pro-tem Jared Wyman called the meeting to order. Council present: Adams, Mundorf and Jared Wyman. Absent: Mayor Lee Wyman, Askeland and Cook.

Motion by Adams to approve the agenda. Seconded by Mundorf. Approved 3-0.

Motion by Mundorf to approve the following items under the Consent Agenda with the exception to pull the Medicare claim in the amount of \$547.88.

- a. Minutes of the June 10, 2013 regular meeting
- b. Minutes of the June 10, 2013 special meeting
- c. Minutes of the June 28, 2013 special meeting
- d. Claims
- e. Treasurer's Report – ending June 30, 2013

Seconded by Adams. Approved 3-0

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**. Mundorf commented on how nice the City looked for Old Soldiers Reunion. J.Wyman had a couple questions about the lagoons and generators at the Lift station.
- b. Head Librarian, Lisa Metheny informed the council the door is hung, the awning is up and they are now getting measurements for an office desk. Also, she has been hearing good reviews for the different summer activities happening in the Library.
- c. Written report submitted for the **Community Building**. An additional event has been added for August 3, 2013.

COMMITTEE REPORTS

- a. **Public Safety Commission** –written report submitted

OLD BUSINESS

- a. Motion by Mundorf to **join CADCO** for one year. Seconded by Adams. Approved 3-0

NEW BUSINESS

- a. Motion by J.Wyman to approve **use of the corner lot** in the 800 block of Main St. for a Poker Run July 20, 2013. Seconded by Mundorf. Approved 3-0
- b. Motion by Mundorf to approve the **School Agreement for FY2014**. Seconded by Adams. Approved 3-0
- c. Council discussed **options for the Community Building** Contract and the possibility of hiring a building coordinator. A new contract will be brought to the council at the next meeting August 12<sup>th</sup> for approval.
- d. Council discussed selling the **city owned lots on Main St**. City Administrator, Chelsea Huisman will look into the cost of going through a realtor.
- e. Motion by Adams to go into closed session pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss **employee performance**. Seconded by J.Wyman. Roll call ayes: Adams, Mundorf and J.Wyman. Nays: none Motion carried. 6:34 p.m.  
Motion by Adams to return to open session. Seconded by Mundorf. Roll call ayes: J.Wyman, Adams and Mundorf. Nays: none. Motion carried. 6:38 p.m.
- f. Motion by Adams approving **Resolution 1-2014: Approve Marylynne Dickinson pay increase**. Seconded by Mundorf. Roll call ayes: Adams, J.Wyman and Mundorf. Nays: none. Motion carried

MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

City Administrator, Chelsea Huisman informed the council of Marylynne being gone the 15<sup>th</sup> through the 24<sup>th</sup> to attend clerks classes, and would like to close the office on the 18<sup>th</sup> and 19<sup>th</sup>.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Mundorf had a question about a vender on Main Street during Reunion and J.Wyman asked where we were at on the well at the Fish Farm.

Motion by Mundorf to adjourn. Seconded by Adams. Approved 3-0. 6:43 p.m.

**CLAIMS**

AKIN BUILDING CENTERS	CEMETERY SHINGLES	\$140.22
ATLANTIC MOTOR SUPPLY	HEAT EXCHANGE REPAIR	\$22.78
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
ATLANTIC NEWS-TELEGRAPH	ADVERTISING	\$36.90
BASE	HRA/CAFETERIA	\$315.00
BETTY URQUHART	REFUND DAMAGE DEPOSIT	\$100.00
BOB'S MOWING	MOWING CONTRACT	\$1,550.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$29.36
CAPPEL'S	MOWING SUPPLIES	\$45.00
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$527.43
CASS COUNTY LANDFILL	DISPOSE SHINGLES	\$62.10
CASS COUNTY MEMORIAL		
HOSPITAL	MEDICAL SUPPLIES	\$115.43
CASS COUNTY SHERIFF'S DEPT.	POLICE VEHICLE REPLACEMENT	\$29,583.33
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$152.47
DIAMOND VOGEL	TRAFFIC PAINT	\$262.80
GRISWOLD AMERICAN	MIN./CLAIMS/ORDINANCE	\$371.74
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$1,322.51
HACH COMPANY	CHEMICALS/SUPPLIES	\$159.91
HENNINGSSEN CONST., INC.	1.2 TON COLD PATCH	\$150.00
IOWA DEPT OF NATURAL		
RESOURCES	ANNUAL WATER SUPPLY FEE-CITY&FISH FARM	\$145.98
IDNR WATER SUPPLY		
ENGINEERING	WATER PERMIT FEE	\$350.00
IOWA LEAGUE OF CITIES	MEMBERSHIP DUES AND IMPA CLASSES	\$1,441.00
IOWA ONE CALL	NOTIFICATIONS	\$18.20
IOWA WORKFORCE DEVELOPMENT	FEES	\$1,697.73
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$31.00
JEFF METHENY	CLOTHING REIMBURSEMENT	\$250.00
LEFTY'S PUMP & PLUMBING	AIR CONDITIONER REPAIR	\$360.00
MARYLYNNE DICKINSON	MILEAGE REIMBURSEMENT	\$33.08
MATHESON TRI-GAS INC	CHEMICALS	\$102.60
MEDIVAC-ATLANTIC	MUTUAL AID	\$150.00
MENARDS	SUPPLIES	\$61.64
MIDAMERICAN ENERGY	UTILITIES	\$3,347.42

MJ'S GROCERY	SUPPLIES AND CIGARETTE PERMIT	
MONTGOMERY CO HOSPITAL	REIMBURSEMENT	\$79.79
NISHNABOTNA VALLEY REC	MEDICAL SUPPLIES	\$7.08
OTTO, LORENCE & WIEDERSTEIN	CEMETARY - ELEC/GAS	\$25.00
PEEBLES PLUMBING	JULY RETAINER/POSTAGE	\$639.00
POSTMASTER	FRESH AIR BLOWER WORK	\$110.00
QUILL CORPORATION	POSTAGE	\$330.06
ROBINSON TRUE VALUE	OFFICE SUPPLIES/INK	\$674.17
SAMS CLUB	POSTAGE	\$36.59
SANDBOTHE FIRESTONE	MEMBERSHIP	\$45.00
SOUTH DAKOTA MUNICIPAL LEAGUE	TUBE FOR MOWER	\$35.00
SW IA FARM BUSINESS ASSOC.	MANAGER AD	\$50.00
SOUTHWEST IOWA TILING	DAMAGE DEPOSIT REFUND	\$50.00
STATE HYGIENIC LABORATORY	SEPTIC TANK CLEANING-TWICE	\$400.00
TOTAL BACKFLOW RESOURCES	WATER LAB FEES	\$58.00
TOWN & COUNTRY SANITATION	TEST ASSEMBLY	\$130.00
TREASURER, STATE OF IOWA	MONTHLY SERVICE-CITY & FISH FARM	\$161.00
UNITED HEALTH CARE PLAN	SALES TAX	\$6,796.00
VERIZON WIRELESS	GROUP INSURANCE PREMIUMS	\$3,394.04
WYMAN LAWN SERVICES	MONTHLY SERVICE	\$111.17
WYMAN'S CARQUEST	WEED CONTROL	\$564.20
	OIL FILTER	<u>\$14.70</u>
	<b>TOTAL</b>	<b>\$58,246.43</b>

GENERAL	\$13,908.28
ROAD USE TAX	\$2,634.47
EMPLOYEE BENEFITS	\$1,342.98
COMMUNITY BLDG	\$1,265.09
RESCUE FUND	\$846.98
CAPITAL PROJECT FUND	\$24,000.00
WATER	\$7,082.43
SEWER	<u>\$7,166.20</u>
<b>TOTAL</b>	<b>\$58,246.43</b>

Jared Wyman  
Mayor Pro tem

Marylynne Dickinson  
City Clerk