

Minutes
City of Griswold
Regular Council Meeting, City Hall
January 13, 2014
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order. Council present: Cook, Moore, Mundorf and J.Wyman. Absent: Askeland
Motion by Cook to approve the agenda moving New Business before Old Business. Seconded by Mundorf. Approved 4-0.

Motion by J.Wyman to approve the following items under the Consent Agenda.

- a. Minutes of the December 2, 2013 regular meeting
- b. Minutes of the December 20, 2013 special meeting
- c. Minutes of the December 21, 2013 special meeting
- d. Minutes of the December 30, 2013 special meeting
- e. Claims
- f. Treasurers Report – ending November 30, 2013
- g. Treasurers Report – ending December 31, 2013
- h. Cigarette Permit – Main Lil’ Market

Seconded by Cook. Approved 4-0

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**. Public Works Supervisor, Jeff Metheny added that both of the pumps at the lower lift station have froze and broke. He is planning on getting the Christmas decorations taken down soon. Mundorf stated he has been hearing positive comments about the upkeep of the streets.
- b. **Library** – Written report submitted.
- c. Written report submitted for the **Community Building**, noting that four more events have been added.

COMMITTEE REPORTS

- a. **Public Safety Commission** – No report
- b. **CADCO**. – Mundorf would like to compile a list of landlords in Griswold, this list may be helpful when people come to CADCO for assistance in finding a place to live.

NEW BUSINESS

- a. Motion by Cook approving the **2014 Mayoral Appointments**. Seconded by J.Wyman. Approved 4-0 (note: the city still needs one more person to fill an opening on the Planning & Zoning
- b. Phil Rink came before the council to discuss his concerns and suggestions about **Flood Mitigation**. He encouraged the council to read the Baughman Creek & Unnamed Creek Flood Mitigation Plan that was specifically written for Griswold in 2011 and would like to see the council act on some of the suggestions within the Plan.
- c. Motion by J.Wyman approving **Resolution 15-2014: Approve Increase for Marylynne Dickinson for Clerk Certification**. Seconded by Mundorf. Roll call ayes: Mundorf, J.Wyman, Moore and Cook. Nays: none. Motion carried
- d. Motion by J.Wyman approving the addition to the Personnel Policy Handbook, pertaining to retired employees before they turn 65 and insurance. Seconded by Moore. Roll call ayes: Moore, J.Wyman, Cook and Mundorf. Nays: none. Motion carried.
- e. Motion by Mundorf to table the **Grocery Store’s request for a tax break**. Seconded by J.Wyman. Roll call ayes: Mundorf, Cook, Moore and J.Wyman. Nays: none. Motion carried. Council would like to see different policies that could be used.

- f. Motion by Cook to add Nick MacGregor, City Manager as a signer on all city bank accounts. Seconded by Mundorf. Roll call ayes: Mundorf, J.Wyman, Cook and Moore. Nays: none. Motion carried.

OLD BUSINESS

- a. Motion by Cook to table the **dividers for the Community Building**. Seconded by Moore. Approved 4-0. Council would like to see about applying for a grant to help with this.
- b. Motion by Moore to purchase a box scraper from Whipp Sales in Clarinda for \$3340, and to table the purchase of a tractor. Seconded by Cook. Approved 4-0

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman welcomed Nick to Griswold and also thanked Larry for all the time he put into looking into the alley equipment.

Mayor Wyman also called a budget work session for the council January 20th at 6:00 p.m.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

The council also welcomed Nick, J.Wyman wanted to know where we were at with the sewer issue, Moore stated he is happy to be back on the council, and Cook thanked Mundorf for all of the work he did on the alley maintenance equipment

Motion by Cook to adjourn. Seconded by J.Wyman. Approved 4-0. 7:01 p.m.

CLAIMS

AKIN BUILDING CENTERS	REPAIR SUPPLIES	\$204.88
GECRB/AMAZON	BOOK/CUPPLIES/EQUIPMENT	\$1,030.31
ATLANTIC MEDICAL CENTER	LAB TESTING	\$45.00
ATLANTIC MOTOR SUPPLY	BACK HOE REPAIR SUPPLIES	\$33.89
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
BASE	HRA/CAFETERIA-2 MONTHS	\$120.00
BLUFFS PAVING & UTILITY CO.INC	PMT 9	\$82,061.87
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$353.65
BRENT BIERBAUM	COVER CROP/CITY SHARE	\$295.00
BRIMEYER FURSMAN, LLC	MANAGER RECRUITMENT	\$5,000.00
CAMBLIN PLUMBING & HEATING	TOILET REPAIR KIT	\$58.00
CAPPEL'S	SUPPLIES	\$188.84
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES-2 MONTHS	\$981.46
CASS COUNTY EMS ASSOCIATION	ANNUAL DUES	\$75.00
CASS COUNTY MEMORIAL		
HOSPITAL	MEDICAL SUPPLIES	\$87.59
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT - JANUARY 2014	\$5,083.33
CASS COUNTY TREASURER	ELECTION COSTS/TAXES	\$432.37
CEDAR FALLS PUBLIC LIBRAY	BOOK REPLACEMENT	\$8.00
CENTRAL IOWA DISTRIBUTING INC.	PAPER TOWELS	\$134.00
CLARENCE WADDELL	LODGING REIMBURSEMENT	\$132.16
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$149.72
CREIGHTON UNIVERSITY RETREAT	LODGING	\$78.00

DANELL SMITH	LODGING REIMBURSEMENT	\$132.16
DOUG STEFFEN	COVER CROP/CITY SHARE	\$472.00
EFTPS	FED/FICA TAXES	\$2,939.56
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$164.00
GRISWOLD AMERICAN	2013 AFR/MINUTES/CLAIMS/ADS	\$404.26
STEFFEN FUEL SUPPLY	FUEL	\$1,632.69
GRISWOLD CARE CENTER	REIMBURSEMENT-OVERPMT	\$136.91
GRISWOLD COOP TELEPHONE CO.	TELEPHONE-2 MONTHS	\$1,158.70
GRISWOLD LIBRARY	PETTY CASH	\$7.64
HACH COMPANY	CHEMICALS/SUPPLIES	\$38.30
HD SUPPLY WATERWORKS	SUPPLIES	\$464.34
IMFOA	DUES	\$40.00
IOWA ONE CALL	NOTIFICATIONS	\$28.10
IPERS	IPERS	\$1,649.00
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$31.00
JAN BROWN	BOOK REPLACEMENT	\$9.62
JARED WYMAN	DAMAGE DEPOSIT REFUND	\$125.00
JEFF METHENY	CLOTHING REIMBURSEMENT	\$69.45
JOHN TENER	CLOTHING REIMBURSEMENT/TENER	\$192.91
JONATHAN PILGREEN	WATER TESTS	\$86.94
KEMP WELDING & REPAIR	REPAIRS	\$159.60
KENNY COUSINS	COVER CROP/CITY SHARE	\$719.80
LISA METHENY	MILEAGE/MEALS REIMBURSEMENT	\$281.79
MARYLYNNE DICKINSON	MILEAGE REIMBURSEMENT	\$88.69
MATHESON TRI-GAS INC	CHEMICALS	\$129.15
MATT TOWNSEND	TRAVEL REIMBURSEMENT	\$300.00
MEDIVAC-ATLANTIC	MUTUAL AID	\$600.00
MEDMEDIA INC.	ANNUAL SOFTWARE DUES	\$650.00
MIDAMERICAN ENERGY	UTILITIES	\$5,106.51
MIKE LAVERTY	COVER CROP/CITY SHARE	\$295.00
MIKE NOLL	COVER CROP/CITY SHARE	\$295.00
MSA PROFESSIONAL SERVICES INC	LABOR/MILEAGE	\$8,745.76
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$50.00
OTTO,LORENCE & WIEDERSTEIN	JANUARY 2014 RETAINER/MUNICIPAL INFRACTION	\$650.00
PEEBLES PLUMBING	SERVICE FURNACE	\$299.65
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$1,539.75
POSITIVE PROMOTIONS INC.	SUPPLIES	\$131.64
POSTMASTER	POSTAGE	\$345.31
QUILL CORPORATION	SUPPLIES	\$81.91
RAYMOND COUSINS	LEASE PAYMENT	\$1,257.30
ROBINSON TRUE VALUE	POSTAGE	\$24.56
SANDBOTHE FIRESTONE	FIRE TRUCK REPAIR 50/50	\$1,795.72
SCHILDBERG CONSTRUCTION CO.	ROCK, GRAVEL,SAND	\$82.19
SOUTHWEST IOWA TILING	WATER LINE REPAIRS	\$2,886.70
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$117.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE-2 MONTHS	\$162.00
TREASURER, STATE OF IOWA	STATE TAXES	\$352.00

TREASURER, STATE OF IOWA	SALES TAX	\$7,008.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS	\$177.99
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$5,454.42
USA BLUEBOOK	CURB BOX	\$71.09
UTILITY SERVICE CO., INC.	WATER TOWER CONTRACT	\$43,144.00
VERIZON WIRELESS	MONTHLY SERVICE	\$114.35
VIRGINIA ASKELAND	CLEANING	\$65.00
WEST DES MOINES PUBLIC LIBRARY	BOOK REPLACEMENT	\$19.00
WYMANS CARQUEST	OPERATIONAL SUPPLIES	<u>\$74.90</u>
	TOTAL BY VENDER	\$191,211.43

1	GENERAL	\$21,096.37
110	ROAD USE TAX	\$3,777.81
112	EMPLOYEE BENEFITS	\$1,822.06
140	COMMUNITY BLDG	\$1,095.02
141	RESCUE FUND	\$4,676.61
304	CAPITAL PROJ RESERVE	\$90,807.63
600	WATER	\$59,012.48
610	SEWER	<u>\$8,923.45</u>
	TOTAL BY FUND	\$191,211.43

Lee Wyman
Mayor

Marylynne Dickinson
City Clerk