

Minutes
City of Griswold
Regular Council Meeting, City Hall
January 12, 2015
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Cook, Moore, Mundorf and J. Wyman.

Motion by Mundorf to approve the agenda. Seconded by Askeland. Approved 5-0.

Motion by Askeland to approve the following items under the Consent Agenda

- a. Minutes of the December 8, 2014 regular meeting
- b. Minutes of the December 22, 2014 special meeting
- c. Claims
- d. Treasurers Report – ending December 31, 2014
- e. December Clerks Report
- f. Liquor License Renewal #BC0030245 & #LE0002448 – Main Lil’ Market

Seconded by Cook. Approved 5-0.

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. **Public Works** written report submitted by Public Works Supervisor, Jeff Metheny. Nick Kinser passed the written test for his CDL and will be taking the driving test soon.
- b. **Library** – Written report submitted by Head Librarian, Lisa Metheny.
- c. **Community Building** - Written report submitted. Wyman asked if people were calling and not reserving or just not calling at all.
- d. **Cass County Sheriff** – Written report submitted. Moore would still like detailed information.

COMMITTEE REPORTS

- a. **Public Safety Commission** – Mayor Wyman will be attending a meeting January 22 at 6:30 with all other Mayors in Cass county cities.
- b. **CADCO**. – Mundorf gave a report
- c. **Cass County Environmental Control** – Moore gave a report.

OLD BUSINESS

- a. Motion by Askeland to partner with the Cass county Sheriff’s department to purchase **2 cameras for Main Street**. Seconded by J. Wyman. After discussion, Askeland amended the motion to partner with the Sheriff’s department at a 50/50 split in cost. Seconded by J. Wyman. Roll call ayes: Cook, J. Wyman, Mundorf and Askeland. Nays: Moore. Motion carried.

NEW BUSINESS

- a. **Online bill pay** – Tabled to the next meeting.
- b. Motion by J. Wyman to set the Public Hearing for the **FY15 Resurfacing bid** for February 9, 2015, 6:00 p.m. at the Griswold City Council Chambers and set the bid letting for Thursday February 12, 2015, 4:00 p.m. at the Griswold City Council Chambers. Seconded by Askeland. Roll call ayes: Mundorf, Cook, Moore, Askeland and J. Wyman. Nays: none. Motion carried.
- c. Motion by J. Wyman to set the **Public Hearing for the FY16 Budget** for February 9, 2015, 6:00 p.m. at the Griswold City Council Chambers. Seconded by Cook. Roll call ayes: Moore, J. Wyman, Askeland, Cook and Mundorf. Nays: none. Motion carried.
- d. Motion by J. Wyman to go into closed session pursuant to Iowa Code Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Askeland. Approved 5-0. 7:00 p.m. Motion by Askeland to return to open session. Seconded by Cook. Approved 5-0. 7:11 p.m. Motion by J. Wyman to approve the updated contract to include an annual salary of \$47,000 for Nick MacGregor, City Manager. Seconded by Cook. Roll call ayes: Cook, Mundorf, Moore, J. Wyman and Askeland. Nays: none. Motion carried.

MESSAGES FROM THE CITY MANAGER

MacGregor reminded the council of the CIP meeting January 19th at 6:00 p.m. and also the finance committee will be meeting at 4:30.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman appreciates the time everyone is putting in to all the extra meetings.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

J.Wyman would like to discuss the Mayors term at the next meeting.

Motion by Askeland to adjourn. Seconded by Cook. Approved 5-0. 7:15

CLAIMS

AFFINITY CARE, INC	EAP SERVICES	\$21.00
AKIN BUILDING CENTERS	LIGHT REPAIR	\$31.98
ATLANTIC MEDICAL CENTER	INFLUENZA VACC.	\$30.00
ATLANTIC PEST CONTROL LLC	TREATMENT	\$45.00
BASE	MONTHLY FEE	\$60.00
BLUE TARP FINANCIAL, INC	TOOLS	\$420.94
BP	FUEL	\$711.71
CADCO	MEMBERSHIP DUES	\$525.00
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$571.31
CASS COUNTY ENGINEER	SAND/SALT MIX	\$822.50
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$17.42
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT - JANUARY	\$5,000.00
CITY OF GRISWOLD	PETTY CASH	\$22.84
COHRON READY MIX	CEMENT	\$304.70
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$153.12
DATA TECHNOLOGIES	ON SITE TRAINING	\$1,439.98
DICKEL DUIT	MOWER MAINTENANCE	\$180.82
EFTPS	FED/FICA TAX	\$5,121.35
FELD FIRE	REPAIR	\$650.00
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$68.48
GRISWOLD AMERICAN	CLAIMS/MINUTES/AD	\$235.34
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$570.51
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$154.09
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$550.90
GRISWOLD LIBRARY	PETTY CASH	\$15.71
GRISWOLD, CITY OF	SEWER UTILITY	\$46.49
GRISWOLD, CITY OF	SEWER UTILITY	\$135.01
HACH COMPANY	CHEMICALS/SUPPLIES	\$122.55
IMFOA	FINANCE CERTIFICATION	\$75.00
IMFOA	2015 ANNUAL DUES	\$40.00
IOWA ONE CALL	NOTIFICATIONS	\$45.00
IOWA WESTERN COMMUNITY COLLEGE	WASTE WATER CLASS-NICK K	\$759.00
IPERS	IPERS	\$3,207.75
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$33.00
J.C. WYMAN	TRAINING REIMB.	\$370.00
LISA METHENY	MILEAGE REIMBURSEMENT	\$36.28

MAIN LIL' MARKET	SUPPLIES	\$41.05
MATHESON TRI-GAS INC	WELDER PART	\$395.75
MAYNARD CUSTOM SOULTIONS	ANNUAL SERVICE/ANTIVIRUS	\$328.00
MEDIVAC-ATLANTIC	MUTUAL AID	\$150.00
MENARDS	PAINT/BALLAST	\$74.33
MET LIFE - GROUP BENEFITS	VOL LIFE INSURANCE	\$207.35
MIDAMERICAN ENERGY	UTILITIES	\$4,291.40
MIDAMERICAN ENERGY	UTILITIES-LIBRARY	\$322.17
MUNICIPAL MANAGEMENT CORP.	LEAK DETECTION	\$700.00
NISHNA VALLEY CYCLE, INC	UTV SNOW PLOW PARTS	\$86.52
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORENCE & WIEDERSTEIN	JANUARY RETAINER	\$600.00
PEEBLES PLUMBING	REPAIR HEATER	\$123.51
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$561.71
POSTMASTER	POSTAGE	\$152.29
POSTMASTER	POSTAGE	\$196.00
PUBLIC SAFETY CENTER	HOSE	\$908.31
QUILL CORPORATION	PAPER	\$720.92
ROBINSON TRUE VALUE	POSTAGE	\$67.28
SAMS CLUB	ICE MELT	\$282.50
SANDBOTHE FIRESTONE	BATTER FOR LIFT STATION	\$122.95
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$44.00
SUSAN PETERSEN	MILEAGE REIMBURSEMENT	\$30.18
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER'S OFFICE	TRAINING	\$200.00
TREASURER, STATE OF IOWA	STATE TAXES	\$793.00
TREASURER, STATE OF IOWA	SALES TAX	\$6,954.00
USA BLUEBOOK	SUPPLIES	\$171.15
UTILITY SERVICE CO., INC.	ANNUAL PMT FOR WATER TOWER MAINTENANCE	\$43,144.00
VERIZON WIRELESS	MONTHLY SERVICE	\$114.40
VIRGINIA ASKELAND	CLEANING	\$55.00
WELLMARK	PREMIUMS	\$4,659.40
WYMANS CARQUEST	MAINTENANCE	\$194.66
WYOMING PUBLIC LIBRARY	BOOK	<u>\$12.00</u>
	TOTAL BY VENDER	\$89,404.61

1	GENERAL	\$17,100.07
110	ROAD USE TAX	\$5,244.96
112	EMPLOYEE BENEFITS	\$1,838.11
140	COMMUNITY BLDG	\$745.99
141	RESCUE FUND	\$1,556.24
600	WATER	\$51,981.55
610	SEWER	<u>\$10,937.69</u>
	TOTAL BY FUND	\$89,404.61

DECEMBER 2014 CLERKS REPORT

<u>REVENUE BY FUND</u>	DECEMBER 2014	<u>EXPENSE BY FUND</u>	
GENERAL TOTAL	\$26,346.44	GENERAL TOTAL	\$25,686.28
ROAD USE TAX TOTAL	\$7,781.16	ROAD USE TAX TOTAL	\$8,040.53
EMPLOYEE BENEFITS TOTAL	\$2,596.04	EMPLOYEE BENEFITS TOTAL	\$3,629.72
EMERGENCY FUND TOTAL	\$315.90	COMMUNITY BLDG TOTAL	\$2,056.52
LOCAL OPTION SALES TAX TO	\$9,443.97	RESCUE FUND TOTAL	\$2,541.99
TAX INCREMENT FINANCING T	\$5,755.82	DEBT SERVICE TOTAL	\$1,891.25
COMMUNITY BLDG TOTAL	\$165.06	WATER TOTAL	\$11,304.55
RESCUE FUND TOTAL	\$2,817.95	SEWER TOTAL	<u>\$36,589.33</u>
FLOOD CONTROL TOTAL	\$0.29	EXPENSE TOTAL	\$91,740.17
DEBT SERVICE TOTAL	\$1,014.01		
CAPITAL IMPROVEMENT FUND	\$789.74		
CAPITAL PROJECT FUND TOTA	\$1.18		
PW VEHICLE REPLACEMENT TO	\$0.38		
SOURCE WATER PROTECTION T	\$0.20		
PERPETUAL CARE TOTAL	\$23.43		
WATER TOTAL	\$14,541.79		
SEWER TOTAL	<u>\$33,720.38</u>		
REVENUE TOTAL	\$105,313.74		

Lee Wyman
Mayor

Marylynne Lightner
City Clerk