

**Minutes**  
**City of Griswold**  
**Regular Council Meeting, City Hall**  
**December 12, 2011**  
**6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Putnam called the meeting to order at 6:00 p.m. Council present: Adams, Rink, Bergstrom, Wyman and Carlisle.

Motion by Rink to approve the agenda. Seconded by Bergstrom. Approved 5-0.

Motion by Wyman to approve the following items under the Consent Agenda.

- a. Minutes of the November 14, 2011 regular meeting
- b. Claims
- c. Treasurer's Report-month ending November
- d. Renew Liquor License #WBN000460-The Flower Basket

Seconded by Adams. Approved 5-0.

PUBLIC HEARING

Mayor Putnam opened the Public Hearing for **Griswold Zoning Ordinance 2012**. John McCurdy from SWIPCO gave a brief introduction and description of the Ordinance. There being no further written or oral comments from the Public the Public Hearing was closed.

PUBLIC COMMENTS

There were no public comments.

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**.
- b. Cindy Miller updated the council on the **Library** expansion project. They are currently widening one of the bathroom doors to meet with USDA codes before the expansion starts. Cindy also presented a printout of the Griswold Public Library at a glance for the previous Fiscal Year 2011.
- c. Written report submitted for the **Community Building**.

COMMITTEE REPORTS

- a. **Public Safety Commission** – Adams gave a verbal report.

ORDINANCES

- a. Motion by Rink to approve the third and final reading of **Ordinance 4-2011-Amending the Code of Ordinance of the City of Griswold, Iowa, 2010, By Amending Section 6-5-8 pertaining to Water Rates**. Seconded by Bergstrom. Roll call ayes: Adams, Rink, Bergstrom, Wyman and Carlisle. Nays: none. Motion carried. Ordinance passed and approved.
- b. Motion by Wyman to approve the first reading of **Griswold Zoning Ordinance 2012**. Seconded by Adams. Roll call ayes: Adams, Bergstrom, Carlisle, Rink and Wyman. Nays: none. Motion carried.

OLD BUSINESS

- a. City Administrator Chelsea Fulton held a brief discussion in regards to **adopting a new building permit fee** structure based on construction costs. Ordinance will come before the Council in January.
- b. Motion by Rink to approve sole bid of \$50 for the **City owned two wheeled trailer** to William Petty. Seconded by Bergstrom. Roll call ayes: Adams, Bergstrom, Carlisle, Rink and Wyman. Nays: none. Motion carried.

NEW BUSINESS

- a. Motion by Wyman to enter into **waste water construction/administrative contract** with MSA upon City Attorney's consent. Seconded by Rink. Approved 5-0
- b. MSA had a brief discussion on the **Library construction**. No further action needed.
- c. Motion by Wyman to approve **Resolution 11-2012 Directing the Mayor to participate in the Iowa Department of Transportation's Small Town Sign Replacement Program**. Seconded by Adams. Roll call ayes: Adams, Bergstrom, Carlisle, Rink and Wyman. Nays: none. Motion carried.
- c. Motion by Rink to accept bid from Bridgewater Seamless Guttering for the **addition of a gutter and downspout to the Fire Department**. Seconded by Bergstrom. Approved 5-0

MESSAGES AND PAPERS FROM THE MAYOR/CITY MANAGER

Mayor Putnam welcomed the newly elected council.

## PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Rink shared his thoughts on Flood Mitigation for the coming years with the new levy that was passed and hopes the city can find a way to compensate the landowners if they would choose to put a pond on their property. Rink also addressed the new Council with words of advice for their upcoming terms. Bergstrom shared his thoughts on Flood Mitigation being Griswold's largest problem. Wyman thanked the Council members and the Mayor for their years of service.

## ADJOURNMENT

Motion by Carlisle to adjourn. Seconded by Rink. Approved 5-0. Adjourned at 7:01 p.m.

Jerry Putnam  
Mayor

Marylynne Dickinson  
City Clerk

## CLAIMS

AMY HOOK	REIMBURSEMENT/SUPPLIES	\$34.58
ANSWERS	SUPPORT-INTERNET	\$1,879.38
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
B.J. ENGLAND M.D.	TESTING	\$15.00
BAKER & TAYLOR	BOOKS	\$254.22
BASE	HRA/CAFETERIA	\$139.73
BOB'S MOWING	FERTILIZER/CONTRACT	\$2,920.00
CAHOY PUMP SERVICE	WELL 3,4,5 TESTING	\$476.00
CAPPEL'S	SUPPLIES	\$40.26
CASS CO. PUBLIC SAFETY COMM.	1.5% OF MONTHLY EXPENSES	\$324.32
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-DECEMER	\$4,583.34
CHELSEA FULTON	MILEAGE REIMBURSEMENT	\$82.02
CINDY MILLER	BOOKS-REIMBURSEMENT	\$94.40
CITY OF RED OAK AMBULANCE SERV	TEIR PMT	\$110.00
CLARENCE WADDELL	HOTEL REIMBURSEMENT	\$144.48
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$235.80
DATA TECHNOLOGIES	COMPUTER FEES/SUPPORT	\$1,437.11
DOORS INC.	BATHROOM DOOR-LIBRARY	\$337.25
EDDY-WALKER EQUIPMENT CO.	STREET SWEEPER EQUIP.	\$99.57
EFTPS	FED/FICA TAXES	\$2,671.93
FELD FIRE	HOSE REPAIR	\$102.10
GREATAMERICA LEASING CORP.	LEASE AGREEMENT	\$82.00
GRISWOLD AMERICAN	SEALED BID AD/MINUTES/CLAIMS	\$72.21
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$600.46
GRISWOLD RESCUE DEPT.	REIMBURSEMENT - CLASSES	\$60.00
HAWKINS WATER TREATMENT	CHEMICALS	\$305.30
HOLIDAY INN EXPRESS HOTEL	HOTEL/WATER DISTRI. CLASS	\$516.32
IKON FINANCIAL SERVICES	COPIER LEASE	\$30.62
IOWA LEAGUE OF CITIES	MLA- NEW COUNCIL	\$195.00
IOWA RURAL WATER ASSOCIATION	DUES/TRAINING	\$250.00
IPERS	IPERS	\$1,687.38
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$28.00
JEFF METHENY	CLASS-MILEAGE/MEALS-REIMBURSEMENT	\$219.47

JETCO, INC	CALIBRATION	\$693.50
JONATHAN PILGREEN	MILEAGE REIMBURSEMENT	\$42.50
MATHESON TRI-GAS INC	CHEMICALS	\$66.50
MENARDS	HOLIDAY LIGHTS	\$145.22
MIDAMERICAN ENERGY	UTILITIES	\$3,000.60
MORTENSEN INFORMATION	TECH SUPPORT	\$155.75
NEBRASKA FURNITURE MART	LAPTOP	\$624.87
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO, LORENCE & WIEDERSTEIN	DECEMBER RETAINER	\$600.00
PEEBLES PLUMBING	LABOR/CIVIL DEFENSE SIREN	\$528.55
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$576.18
POSTMASTER	POSTAGE	\$136.95
QUILL CORPORATION	OFFICE SUPPLIES/TRASH CAN	\$290.75
RACOM CORPORATION	RADIO REPAIR-FIRE DEPT.	\$101.71
ROBINSON TRUE VALUE	POSTAGE	\$31.13
RUSH ELECTRIC	REPAIRS/TRUCK USAGE FOR LIGHTS	\$527.52
SAMANTHA PECK	REFUND DAMAGE DEPOSIT	\$50.00
SECRETARY OF STATE	NOTARY PUBLIC-CHELSEA	\$30.00
TIFFANY BEEBE	CLEANING	\$330.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
TREASURER, STATE OF IOWA	STATE TAXES	\$447.00
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$4,182.69
VERIZON WIRELESS	MONTHLY SERVICE	\$152.85
WEIRICH WELDING	REPAIR	\$23.33
WYMANS CARQUEST	AIR COMPRESSOR REPAIR	\$46.71
ZOLL MEDICAL CORPORATION	2ND INSTALLMENT	<u>\$13,647.64</u>
	<b>TOTAL</b>	<b>\$48,166.20</b>

<b>FUND NAME</b>	
GENERAL	\$13,344.56
ROAD USE TAX	\$3,714.31
EMPLOYEE BENEFITS	\$1,971.56
COMMUNITY BLDG	\$891.28
RESCUE FUND	\$15,051.45
CAPITAL IMPROVEMENT RESV	\$1,879.38
WATER	\$6,960.49
SEWER	<u>\$4,353.17</u>
<b>TOTAL</b>	<b>\$48,166.20</b>