

Minutes
City of Griswold
Regular Council Meeting, City Hall
December 10, 2012
6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. Council present: Adams, Askeland, Cook, Mundorf and Jared Wyman.

Motion by Adams to approve the agenda. Seconded by Mundorf. Approved 5-0.

Motion by Askeland to approve the following items under the Consent Agenda.

- a. Minutes of the November 19, 2012 regular meeting
- b. Claims
- c. Treasurer's Report – ending November 30, 2012

Seconded by Cook. Approved 5-0

PUBLIC HEARING

Sarah Campbell with MSA gave the **mid-project status for the sanitary sewer rehabilitation project.**

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. Written report submitted at the table for **Public Works**.
- b. Written report submitted for the **Library**. Library Board President, Robin Drake informed the Council that the Board will be looking to fill a vacancy due to the resignation of Duane Adams. The next Library Board meeting has been changed to January 10th.
- c. Written report submitted for the **Community Building**.

COMMITTEE REPORTS

- a. Written report submitted for **Public Safety Commission**.
- b. Askeland reported that the **Fish Farm** Committee met with Riley Smith on the message board project and the committee would like to see the boards cemented in to the ground to make them more stable. The committee also went over the playground information.

OLD BUSINESS

- a. MSA representative, Sarah Campbell gave the Council an update on the **sewer rehabilitation project**. The punch list will continue to be worked on as long as weather permits.
- b. Shawn Shouse, Field Specialist with Iowa State University gave a presentation on **alternative methods for decreasing nitrates in our water**.
- c. **The sewer lateral on 8th St.** was discussed. This will come before the council next month after the City Attorney has looked at abstracts and the dedication plat.
- d. City Administrator, Chelsea Fulton stated an engineer will be needed for the **water main on Main Street** and wanted permission to seek requests for qualifications from three firms.

NEW BUSINESS

- a. Motion by Mundorf to reduce the water and sewer usage by 50% for **Cass Lodge account** for usage in November. Seconded by J. Wyman. Approved 5-0
- b. James Hook, owner of the Griswold Golf and Country Club gave a **pool overview for 2012** and stated they will not be signing a contract with the city for the next year.
- c. Motion by Adams to approve the **Rescue reimbursement: PO #865610**. Seconded by Cook. Approved 5-0
- d. Motion by Cook to approve **Resolution 17-2013: Approve Pay Request for Sanitary Sewer Rehabilitation Project**. Seconded by Adams. Roll call ayes: Cook, Adams, J. Wyman, Askeland and Mundorf. Nays: none. Motion carried.
- e. Motion by Adams to approve **Resolution 18-2013: Approve Pay Request for Library Expansion Project**. Seconded by Cook. Roll call ayes: Askeland, Cook, Mundorf, J. Wyman and Adams. Nays: none. Motion carried.

- f. Motion by Mundorf to approve proposal 'A' from Sterling West for the **playground equipment**. Motion failed due to lack of a second.
Motion by J.Wyman to approve proposal 'B' from Sterling West for playground equipment in the amount of \$25147.80 with Hansen transporting the equipment. Seconded by Askeland. Roll call ayes: Adams, J.Wyman, Askeland, Mundorf and Cook. Nays: none. Motion carried.
- g. Motion by Cook approving **2013 Committee Appointments**, Item G, and **2013 Board Appointments**, Item H in the same motion. Seconded by Adams. Approved 5-0
- h. (see above)
- i. Motion by Askeland to go into closed session for **Employee Annual Evaluation** pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I. Seconded by Adams. Roll ayes: Mundorf, Askeland, J.Wyman, Adams and Cook. Nays: none. Motion carried.
Council entered closed session 7:03 p.m.
Motion by Askeland to return to open session at 7:12 p.m. Seconded by Mundorf. Roll call ayes: Adams, J.Wyman, Mundorf, Cook and Askeland. Nays: none. Motion carried.
- j. Motion by Adams approving **Resolution 19-2013: Approve Jonathan Pilgreen pay increase**. Seconded by Askeland. Roll call ayes: Cook, Mundorf, Askeland, J.Wyman and Adams. Nays: none. Motion carried.
- k. Motion by J.Wyman approving **Resolution 20-2013: Approve Marylynn Dickinson certification increase**. Seconded by Adams. Roll call ayes: J.Wyman, Adams, Cook, Askeland and Mundorf. Nays: none. Motion carried.

MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

Fulton wanted the Council to be aware the DOT will be banning overhead blinking lights at highway intersections; there will be grants available to pay for alternative light beacons attached to the signs if the council chooses to do so.

MESSAGES AND REMARKS FROM THE MAYOR

Mayor Wyman stated he wants the council to stay focused on what is best for the city as well as the residents involved when it comes to the sewer lateral on 8th St.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

J.Wyman suggested for future work sessions (when needed) to start at 5:30 prior to the regular meetings, and having the regular meetings then start at 6:30.

ADJOURNMENT

Motion by Askeland to adjourn. Seconded by J.Wyman. Approved 5-0. 7:15 p.m.

CLAIMS

4TH ST. GRAPHIX	PARK HOURS SIGN	\$20.00
AKIN BUILDING CENTERS	SIDEWALK REPAIR	\$43.97
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
ATLANTIC PEST CONTROL LLC	PEST CONTROL/LIB & COMM BLDG	\$95.00
BAKER & TAYLOR	BOOKS	\$256.00
BETTY AUTEN	REPAIR OF FLAGS	\$150.00
BLUFFS PAVING & UTILITY CO.INC	PAY REQUEST 6	\$93,580.16
CAPPEL'S	WATER SUPPLIES	\$27.96
CASS CO. PUBLIC SAFETY COMM.	1.5% OF MONTHLY EXPENSES	\$420.43
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-DECEMBER	\$5,583.33
CHELSEA FULTON	2MO. PHONE STIPEND/MILEAGE REIMB	\$90.40
CINDY MILLER	DEC SUPPLEMENT/BOOK REIMB	\$140.42
COHRON READY MIX	CONCRETE	\$732.19
CONNIE FENN	CLEANING-903 4TH ST	\$450.00
ELEANOR PELZER	REFUND-OVERPAYMENT	\$125.66
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$821.84
GRISWOLD LIBRARY	PETTY CASH	\$20.80
GRISWOLD RESCUE DEPT.	IAEMSA CONFERENCE	\$1,840.00
HD SUPPLY WATERWORKS	WATER SUPPLIES	\$168.42
HEPLER CURBSIDE RECYCLING	DISPOSAL FEE 307 MAIN ST	\$377.80
HOLIDAY INN & SUITES	HOTEL-WATER CLASSES	\$266.56
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$29.00
J.D. WYMAN SERVICE	BATTERY	\$123.95
JEFF METHENY	CDL-UPGRADE-AIR BRAKE	\$11.00
MATHESON TRI-GAS INC	CHEMICALS	\$72.50
MAY CONTRACTING INC.	PAY REQUEST 5	\$116,589.25
WPS MEDICARE PART B	ENROLLMENT REVALIDATION	\$523.00
MEDIVAC-ATLANTIC	2 MUTUAL AID	\$300.00
MSA PROFESSIONAL SERVICES INC	PAY REQUEST 6	\$2,569.35
MUNICIPAL MANAGEMENT CORP.	LEAK DETECTION	\$1,500.00
NANCY RRADFORD	DAMAGE DEPOSIT REFUND	\$50.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
ORSCHELN'S	STR SWPR PARTS/SWITCH FOR FF	\$24.64
OTTO,LORENCE & WIEDERSTEIN	DECEMBER RETAINER	\$600.00
POSTMASTER	POSTAGE	\$503.64
QUILL CORPORATION	OFFICE SUPPLIES	\$13.99
ROBINSON TRUE VALUE	POSTAGE	\$24.64
RUSH ELECTRIC	REPAIR WELL CONTROLS	\$892.55
SHIRLEY BISHOP	REFUND-OVERPAYMENT	\$136.38
SOUTHWEST IOWA TILING	BACKHOE/ROCK/JETTER	\$940.68
TIFFANY BEEBE	CLEANING	\$120.00
TINA SINDT	DAMAGE DEPOSIT REFUND	\$100.00
TITAN MACHINERY	BACKHOE WINDOW	\$183.35
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$162.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS	\$139.78

UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$3,242.42
UTILITIES SERVICE GROUP	LOCATE SERVICE LINE/ SWR MAINT.	\$1,870.00
UTILITY EQUIPMENT CO.	SUPPLIES FOR REPAIR	\$216.40
VERIZON WIRELESS	MONTHLY SERVICE	\$111.47
VIRGINIA ASKELAND	CLEANING	\$85.00
WYMAN LAWN SERVICES	WEED CONTROL	<u>\$518.82</u>
	TOTAL BY VENDERS	\$238,489.75

GENERAL	\$8,654.76
ROAD USE TAX	\$3,015.21
EMPLOYEE BENEFITS	\$1,269.60
COMMUNITY BLDG	\$412.82
RESCUE FUND	\$3,277.97
CAPITAL PROJ RESERVE	\$214,199.44
WATER	\$6,178.25
SEWER	<u>\$1,481.70</u>
	TOTALS BY FUNDS
	\$238,489.75

Lee Wyman
Mayor

Marylynne Dickinson
City Clerk