

**Minutes
City of Griswold
Regular Council Meeting, City Hall
August 13, 2012
6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. Council present: Askeland, Cook, Mundorf and Jared Wyman. Absent: Adams.

Motion by J.Wyman to approve the agenda. Seconded by Cook. Approved 4-0.

Motion by Askeland to approve the following items under the Consent Agenda.

- a. Minutes of the July 2, 2012 regular meeting
- b. Claims
- c. Treasurer's Report – ending June 30, 2012 and July 31, 2012
- d. Renew Liquor License # BC0029262– Casey's General Store

Seconded by Cook. Approved 4-0.

PUBLIC HEARING

- a. Mayor Wyman opened the Public Hearing in regards to **Ordinance 7-2012: An Ordinance Amending the Code of Ordinances of the City of Griswold, Iowa, 2010, by Amending Title IV, Chapter 2, Baseball and Softball Board of Trustees**. There being no written or oral comments, Mayor Wyman closed the Public hearing.

PUBLIC COMMENTS

There were no Public Comments

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**. Mundorf asked what the water levels were. They are staying the same and remaining steady.
- b. Along with the written report submitted for the **Library**; Board President, Robin Drake informed the council the demolition of the building will start as soon as the crew gets here and the Library Board will be meeting with May Company the first Wednesday of every month at 2:00 p.m.
- c. Written report submitted for the **Community Building** with 2 additional events added August 12 and 13.

COMMITTEE REPORTS

- a. Written report submitted for the **Public Safety Commission**.
- b. Askeland reported that he has been trying to get a hold of a price to replace a well at the **Fish Farm**. Mayor Wyman wants to see estimates of what it would cost to clean the current well on the next agenda.

ORDINANCES

- a. Motion by Mundorf to approve the second reading of **Ordinance 6-2012: An Ordinance Amending the Code of Ordinances of the City of Griswold, Iowa, 2010, By Adding the Title VII, Chapter 8, Illegal Dumping**. Seconded by Askeland. Roll call ayes: Askeland, Cook, Mundorf and J.Wyman. Nays: none. Motion carried.
- b. Motion by Cook to approve the first reading of **Ordinance 7-2012: An Ordinance Amending the Code of Ordinances of the City of Griswold, Iowa, 2010, By Amending Title IV Chapter 2, Baseball and Softball board of Trustees**. Seconded by Askeland. Roll call ayes: Mundorf, J.Wyman, Askeland and Cook. Nays: none. Motion carried.

OLD BUSINESS

- a. MSA representative, Sarah Campbell gave the council an update on the **sewer rehabilitation project**. The project is about 65% completed.

NEW BUSINESS

- a. Rescue Captain, Julie Kline submitted the **Annual Report of the Rescue Department**.
- b. Fire Department Treasurer, Lew Boucher went over the **Annual Report of the Fire Department** and then submitted the papers to the clerk.
- c. Motion by J.Wyman to approve **Resolution 4-2013: Approve pay Request for Sanitary Sewer Rehabilitation project**. Seconded by Askeland. Roll call ayes: J.Wyman, Askeland, Cook and Mundorf. Nays: none. Motion carried.

- d. Motion by Askeland to approve **Resolution 5-2013: Approve pay Request for Library Project**. Seconded by Cook. Roll call ayes: Askeland, Cook, Mundorf and J.Wyman. Nays: none. Motion carried.
- e. Motion by J.Wyman to approve **Resolution 6-2013: Resolution adopting and Approving Tax Compliance Procedures Relating to Tax Exempt Bonds**. Seconded by Mundorf. Roll call ayes: Askeland, Cook, Mundorf and J.Wyman. Nays: none. Motion carried.
- f. Motion by Cook to scale back on **MSA's presence for the Sewer Rehabilitation Project**. Seconded by Askeland. After discussion Cook amended her motion to scale back MSA's presence for the Sewer Rehabilitation Project to 3 days a week (24 hrs.), seconded by Askeland. Roll call ayes: Mundorf, J.Wyman, Askeland and Cook. Nays: none. Motion carried.
- g. Motion by Askeland to fix the sidewalk at 421 Main Street. Seconded by J.Wyman. After discussion Askeland amended his motion subject to Barry Moore's signed 'Hold Harmless' Agreement in 14 days (by August 27) to have the city fix the sidewalk at 421 Main Street and if he does not have it signed the city will start the nuisance process. Seconded by J.Wyman. Roll call ayes: Askeland, Cook, Mundorf and J.Wyman. Nays: none. Motion carried.
- h. Motion by Askeland to approve **Safe Routes to School Contingency for Engineering services**. Seconded by Mundorf. The contingency will be for \$3,500. Roll call ayes: Cook, Mundorf, J.Wyman and Askeland. Nays: none. Motion carried.
- i. Motion by J.Wyman to go into **closed session** pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I to discuss employee performance. Seconded by Askeland. Roll call ayes: J.Wyman, Askeland, Cook and Mundorf. Nays: none. Motion carried.
Motion by Cook to return to **open session**. Seconded by Mundorf. Roll call ayes: Askeland, Cook, Mundorf and J.Wyman. Nays: none. Motion carried.
- j. Motion by Cook to approve **Resolution 7-2013: Approve annual performance increase for Jeff Metheny**. Seconded by Mundorf. Roll call ayes: Askeland, Cook, Mundorf and J.Wyman.

MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

City Administrator, Chelsea Fulton wants to take a look at different ways to get the Community Building cleaned weekly and after events. This will be placed on the next agenda.
Fulton further gave an update on the Main Street pipe issue.

ADJOURNMENT

Motion by J.Wyman to adjourn. Seconded by Askeland. Approved 4-0. Adjourned at 7:29 p.m.

CLAIMS

AGRILAND FS, INC	ROUND UP	\$539.45
AKIN BUILDING CENTERS	SUPPLIES	\$1,495.67
ANSWERS	SOFTWARE/ PD BY USDA GRANT	\$3,964.06
ATLANTIC ANIMAL HEALTH CENTER	WEEKEND BOARDING	\$42.00
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
BAKER & TAYLOR	BOOKS	\$319.45
BARBARA SMITH	DAMAGE DEPOSIT REFUND	\$100.00
BASE	HRA/CAFETERIA	\$120.00
	1ST AND 2ND PAYMENT	
BLUFFS PAVING & UTILITY CO.INC	REQUEST	\$548,633.59
BOB'S MOWING	MOWING CONTRACT	\$1,550.00
CAPPEL'S	SUPPLIES	\$110.08
CASS CO. PUBLIC SAFETY COMM.	JUNE AND JULY EXPENSES	\$939.09
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$19.51
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-AUGUST	\$5,583.33
CHELSEA FULTON	MILEAGE/TICKET	\$789.09
CINDY MILLER	REIMBURSE BOOKS/SUPPLIES	\$272.29

CITY OF GRISWOLD	POSTAGE	\$132.32
CITY OF RED OAK	LAB FEES	\$35.00
CITY OF RED OAK AMBULANCE SERV	TIER PMT	\$220.00
CLARION INN MASON CITY	LODGING	\$199.36
COHRON READY MIX	CONCRETE	\$1,122.88
COMFORT INN	LODGING	\$336.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$149.72
DIAMOND VOGEL	PAINT	\$187.40
DIANE ANDERSON	DAMAGE DEPOSIT REFUND	\$50.00
DICKEL DUIT	REPAIR	\$81.34
EFTPS	FED/FICA TAXES	\$3,214.45
GREATAMERICA LEASING CORP.	LEASE AGREEMENT	\$164.00
GRISWOLD AMERICAN	MINUTES/CLAIMS	\$153.55
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$999.00
GRISWOLD ANIMAL HEALTH CENTER	GLOVES	\$25.00
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$1,198.02
GRISWOLD GOLF & COUNTRY CLUB	AUGUST PMT	\$2,500.00
GRISWOLD LIBRARY	PETTY CASH	\$53.28
HACH COMPANY	CHEMICALS/SUPPLIES	\$249.63
HD SUPPLY WATERWORKS	SUPPLIES	\$2,124.38
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	\$146.35
IOWA DEP OF NATURAL RESORCES	WASTEWATER PERMIT FEE	\$210.00
IOWA ONE CALL	NOTIFICATIONS	\$41.10
IPERS	IPERS	\$1,926.42
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$29.00
J.D. WYMAN SERVICE	WATER PUMP REPAIR	\$398.36
LARRY MUNDORF	MILEAGE REIMBURSEMENT	\$22.53
MARYLYNNE DICKINSON	MEALS/MILEAGE	\$221.03
MATHESON TRI-GAS INC	CHEMICALS	\$147.25
MATT PARROTT AND SONS COMPANY	UTILITY BILLS	\$964.04
MEAGAN FROELICH	REFUND FOR SHELTER	\$25.00
MENARDS	SHELVING SUPPLIES	\$44.23
MIDAMERICAN ENERGY	UTILITIES	\$3,702.34
MITZY WALLACE	REIMBURSEMENT	\$169.06
MORTENSEN INFORMATION	RENEW ONLINE BACK UP	\$49.50
MSA PROFESSIONAL SERVICES INC	PMT REQUEST	\$63,856.33
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OLSEN'S OUTDOOR POWER	MOWER REPAIR	\$5.02
ORSCHELN'S	BACK HOE REPAIR	\$93.55
OTTO, LORENCE & WIEDERSTEIN	AUGUST RETAINER/POSTAGE	\$618.05
PEEBLES PLUMBING	SINK/ICE MAKER HOOK UP	\$625.37
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$540.19
POSTMASTER	POSTAGE	\$323.36
QUILL CORPORATION	INK/ SUPPLIES	\$989.57
R & C DUST CONTROL	DUST CONTROL	\$4,800.00
RETURNED CHECKS	ACCT # 29000	\$769.54
ROBINSON TRUE VALUE	POSTAGE	\$56.87
RUSH ELECTRIC	EAST WELL REPAIR	\$108.10

SANDBOTHE FIRESTONE	REPAIR	\$433.37
SCHILDBERG CONSTRUCTION CO.	ROCK, GRAVEL,SAND	\$862.59
SHARON BOOS	DAMAGE DEPOSIT REFUND	\$50.00
SOUTHWEST IA PLANNING COUNCIL	DUES, MEMBERSHIPS	\$673.00
SOUTHWEST IOWA TILING	2 MAIN REPAIRS/ SEPTIC CLEANING	\$2,110.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$62.00
STATE LIBRARY OF IOWA	LIBRARY DUES -MEMBERSHIP	\$76.80
TIFFANY BEEBE	CLEANING	\$450.00
TOTAL BACKFLOW RESOURCES	TEST AT FIRE STATION	\$130.00
TOWN & COUNTRY SANITATION	JULY & AUGUST SERVICE	\$302.00
TREASURER, STATE OF IOWA	STATE TAXES	\$537.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS	\$272.28
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$2,928.87
UTILITY EQUIPMENT CO.	'BAND-AID' MAIN ST REPAIR	\$460.59
VERIZON WIRELESS	MONTHLY SERVICE	\$111.17
WYMAN LAWN SERVICES	WEED CONTROL-CHUCKWAGON	\$75.33
WYMANS CARQUEST	OIL/REPAIR PARTS	\$265.60
ZOLL MEDICAL CORPORATION	FINAL PAYMENT FOR DEFIB	<u>\$6,823.82</u>
	TOTAL	\$676,804.52

FUND TOTAL

GENERAL	\$26,280.47
ROAD USE TAX	\$10,485.05
EMPLOYEE BENEFITS	\$1,217.41
COMMUNITY BLDG	\$1,008.09
RESCUE FUND	\$8,287.62
CAPITAL PROJ RESERVE	\$612,489.92
WATER	\$12,495.07
SEWER	<u>\$4,540.89</u>
TOTAL	\$676,804.52

Lee Wyman
Mayor

Marylynne Dickinson
City Clerk