

**Minutes**  
**City of Griswold**  
**Regular Council Meeting, City Council Chambers**  
**August 10, 2015**  
**6:00 p.m.**

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Lee Wyman called the meeting to order. Council present: Askeland, Moore and Mundorf. Absent: J. Wyman and Cook.

Motion by Mundorf to approve the agenda. Seconded by Askeland. Approved 3-0.

Motion by Askeland to approve the following items under the Consent Agenda

- a. Minutes of the July 13th, 2015 Regular Council Meeting
- b. Claims
- c. Treasurers Report – ending July 31, 2015
- d. July Clerks Report
- e. Liquor License Renewal #BC0029262 – Casey's General Store

Seconded by Mundorf. Approved 3-0.

**PUBLIC HEARING**

None

**PUBLIC COMMENTS**

Janet and Gary Weideman came to the council with concerns about the West Nile Virus and if there has been any consideration to spray the city for mosquitos.

Rob Koppert with 911 came with questions on dispatching with Wright township.

**DEPARTMENTAL REPORTS**

- a. **Public Works** – Written report submitted. Public Works Supervisor, Jeff Metheny added the water tower is scheduled to be painted the week of Labor Day.
- b. **Library** – Written report submitted. Librarian, Lisa Metheny added the library has received a STEM Grant. Mayor Wyman also read a resignation letter from Library Board member, Denise Bridges effective August 1, 2015.
- c. **Community Building** - Written report submitted, with the addition of one more even on August 23<sup>rd</sup>.
- d. **Cass County Sheriff** – Written report submitted.

**COMMITTEE REPORTS**

- a. **CADCO.** – Nick MacGregor was nominated for the open position on the Board of Directors.
- b. **Cass County Environmental Control** – Moore is on the committee to receive applications and do interviews for the landfill position. There is one interview left and the committee's recommendation will be presented at the next landfill meeting.

**OLD BUSINESS**

- a. Motion by Askeland to approve **Resolution 1-2016: Fire Protection and Emergency Medical service 28E**. Seconded by Mundorf. There was discussion about wording in the agreement, Fire Truck titles, how the Rural Association budget works, the necessity of signing contracts with both the townships and the Association and what role the Association holds as a government entity. Roll call ayes: none. Nays: Moore, Askeland and Mundorf. Motion failed.

(Moore stepped out and the meeting came to a recess at 6:37; meeting resumed at 6:40)

- b. Motion by Askeland to add the town of Macedonia to the **Fire Protection and Emergency Mutual Aid**. Seconded by Mundorf. Roll call ayes: Askeland, Mundorf and Moore. Nays: none. Motion carried.

**NEW BUSINESS**

- a. Motion by Askeland to hire ISG for a Water System Study as presented in the proposal. Seconded by Moore. Roll call ayes: Askeland, Mundorf and Moore. Nays: none. Motion carried.
- b. Motion by Askeland to award the **Community Building Roof project** to Steinhoff Construction in the amount of \$28,615 as bid. Seconded by Mundorf. Roll call ayes: Mundorf, Moore and Askeland. Nays: none. Motion carried. Other bids were from Sellers Construction in the amount of \$29,414 and Innovative Roof Care in the amount of \$31,350.

- c. Motion by Askeland to approve Manager, Nick MacGregor to **purchase black Life-Time Chairs** in the amount not to exceed \$11,500. Seconded by Mundorf. Roll call ayes: Askeland, Mundorf and Moore. Nays: none. Motion carried.
- d. MacGregor has been looking into a **Goose Management Plan** for the fish Farm. There are many steps required by DNR to do before a plan can be put into place and wanted to know if the council was interested proceeding. Council stated they are interested and would like MacGregor to continue with the process.
- e. **Cameras** will not be installed **at the wooden park** at this time. MacGregor is to get a hold of the Sheriff's Department and request they get walk around a bit to let their presence be known.
- f. Motion by Mundorf to **forgive \$90.88** (half of the sewer usage) **on account #210000**. Seconded by Askeland. Roll call ayes: Askeland, Mundorf and Moore. Nays: none. Motion carried.

MESSAGES FROM THE CITY MANAGER

MacGregor requested to have a special meeting to catch up on some of the things he was unable to prepare for due to his absence last week. He also stated the seasonal help will be leaving at the end of the week.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman called the special meeting to be held August 24<sup>th</sup> 6:00 p.m. and would like the Fire Chief to be there.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Moore gave condolences to MacGregor on the passing of his grandmother.

Motion by Askeland to adjourn. Seconded by Mundorf. Approved 3-0. 7:10 p.m.

**CLAIMS**

AARON SINDT TREE SERVICE	TREE REMOVAL AT PARK	\$475.00
AKIN BUILDING CENTERS	CITY PARK SHELTER SUPPLIES	\$323.90
BASE	CARD SERVICES	\$510.00
BOB'S MOWING	MOWING CONTRACT	\$1,560.00
BP	FUEL	\$982.01
BROWN ELECTRIC CO.	LIGHT BULBS	\$107.45
CAPPEL'S	TOOLS	\$163.82
CARD SERVICES	COMM BLDG CHAIRS	\$115.98
CASS COUNTY FARM BUREAU	DAMAGE DEPOSIT REFUND	\$100.00
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$74.57
CASS COUNTY RECORDER	1998 EASEMENTS	\$63.00
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-AUG	\$5,150.00
CENTRAL IOWA DISTRIBUTING INC.	COMM BLDG SUPPLIES	\$212.50
CITY OF ATLANTIC	LAB TESTING	\$45.00
CITY OF GRISWOLD	POSTAGE	\$40.15
CITY OF RED OAK AMBULANCE SERV	MUTUAL AID	\$110.00
COLLECTION SERVICE CENTER	CHILD SUPPORT	\$119.07
EFTPS	FED/FICA TAX	\$6,167.21
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$68.48
GRISWOLD AMERICAN	CNCL MTG/CLAIMS/ADS/HEARING	\$216.60
GRISWOLD COMMUNICATIONS	TELEPHONE	\$585.62
GRISWOLD, CITY OF	SEWER UTILITIES	\$237.15
HACH COMPANY	SERVICE PARTNERSHIP	\$606.57
IOWA DEP OF NATURAL RESORCES	WASTEWATER PERMIT FEE	\$210.00
IOWA ONE CALL	NOTIFICATIONS	\$23.20
IOWA WESTERN COMMUNITY COLLEGE	TRAINING	\$30.00

IPERS	IPERS	\$3,481.58
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$34.00
J.D. WYMAN SERVICE	AC REPAIR	\$354.82
LAWRENCE MANAGEMENT LLC	REFUND OF LICENSE	\$195.00
MATHESON TRI-GAS INC	CHEMICALS	\$62.42
MEDICARE PART B	REFUND	\$529.94
MENARDS	SUPPLIES	\$95.42
MET LIFE - GROUP BENEFITS	GROUP BENEFITS	\$170.87
MICHAEL TODD & COMPANY	SUPPLIES	\$6.00
MIDAMERICAN ENERGY	UTILITIES	\$4,176.71
MSA PROFESSIONAL SERVICES INC	50% STORM WATER STUDY	\$8,000.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
NORMA RUSH	DAMAGE DEPOSIT REFUND	\$100.00
OMAHA TREE SERVICE	MULCH	\$180.00
OMG MIDWEST, INC.	MILL AND OVERLAY PROJECT	\$202,405.77
OTTO, LORENCE & WIEDERSTEIN	AUGUST RETAINER	\$600.00
POSTMASTER	POSTAGE	\$154.85
QUILL CORPORATION	MARKER BOARDS	\$110.36
ROBINSON TRUE VALUE	POSTAGE	\$32.47
SANDBOTHE FIRESTONE	BACK HOE REPAIR	\$35.00
SCHILDBERG CONSTRUCTION CO.	ROCK, GRAVEL, SAND	\$100.10
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$550.50
STEFFEN FUEL SUPPLY	FUEL	\$201.74
TOTAL BACKFLOW RESOURCES	TEST AND CERTIFY BACKFLOW	\$130.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$121.00
TOYNE, INC	TRUCK REPAIR	\$131.52
TREASURER, STATE OF IOWA	STATE TAXES	\$1,009.00
UNITYPOINT CLINIC	DRUG TEST	\$37.00
VERIZON WIRELESS	MONTHLY SERVICE	\$114.70
VIRGINIA ASKELAND	CLEANING	\$169.08
WEIRICH WELDING	METAL GARBAGE HOLDERS	\$60.00
WELLMARK	PREMIUMS	\$5,201.55
WESTERN ENGINEERING CO., INC	PEA GRAVEL AT PARK	\$170.82
WYMANS CARQUEST	AIR PACKS	<u>\$24.85</u>
	<b>VENDOR TOTAL</b>	<b>\$247,069.35</b>

1	GENERAL	\$98,430.31
110	ROAD USE TAX	\$122,894.12
112	EMPLOYEE BENEFITS	\$2,238.73
140	COMMUNITY BLDG	\$1,343.24
141	RESCUE FUND	\$1,432.79
600	WATER	\$6,791.80
610	SEWER	\$5,938.36
740	STORM WATER	<u>\$8,000.00</u>
	<b>TOTAL BY FUND</b>	<b>\$247,069.35</b>

# JULY 2015 CLERKS REPORT

<u>REVENUE BY FUND</u>	JULY 2015	<u>EXPENSE BY FUND</u>	
GENERAL TOTAL	\$10,129.54	GENERAL TOTAL	\$32,203.50
ROAD USE TAX TOTAL	\$10,652.68	ROAD USE TAX TOTAL	\$14,225.30
EMPLOYEE BENEFITS TOTAL	\$749.63	EMPLOYEE BENEFITS TOTAL	\$4,249.81
EMERGENCY FUND TOTAL	\$91.24	COMMUNITY BLDG TOTAL	\$2,246.59
LOCAL OPTION SALES TAX TO	\$18,741.54	RESCUE FUND TOTAL	\$1,803.39
TAX INCREMENT FINANCING T	\$3,011.65	SOURCE WATER PROTECTION T	\$44.91
COMMUNITY BLDG TOTAL	\$10,787.56	WATER TOTAL	\$15,024.87
RESCUE FUND TOTAL	\$6,880.05	SEWER TOTAL	<u>\$33,768.36</u>
FLOOD CONTROL TOTAL	\$0.29	<b>TOTAL EXPENSES BY FUND</b>	<b>\$103,566.73</b>
DEBT SERVICE TOTAL	\$324.85		
CAPITAL IMPROVEMENT FUND	\$228.03		
CAPITAL PROJECT FUND TOTA	\$1.18		
PW VEHICLE REPLACEMENT TO	\$0.38		
SOURCE WATER PROTECTION T	\$0.20		
PERPETUAL CARE TOTAL	\$0.99		
WATER TOTAL	\$13,901.10		
SEWER TOTAL	<u>\$29,343.56</u>		
<b>TOTAL REVENUE BY FUND</b>	<b>\$104,844.47</b>		

Lee Wyman  
Mayor

Marylynne Lightner  
City Clerk