

**Minutes**  
**City of Griswold**  
**Regular Council Meeting, City Hall**  
**April 8, 2013**  
**6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Lee Wyman called the meeting to order at 6:00 p.m. and requested the removal of Dusty's liquor license renewal from the agenda and to move item K. Approve Water Main on Main Street plans, up to the first item in Old Business. Council present: Adams, Askeland, Cook, Mundorf and Jared Wyman.

Motion by J. Wyman to approve the agenda with the Mayor's correction. Seconded by Adams. Approved 5-0.

Motion by J. Wyman to approve the following items under the Consent Agenda.

- a. Minutes of the March 11, 2013 regular meeting
- b. Claims
- c. Treasurer's Report – ending March 31, 2013
- d. Approve Liquor License #BC0029797 & #LE001785 – MJ's Grocery

Seconded by Cook. Approved 5-0

PUBLIC HEARING

None

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. Written report submitted for **Public Works**.
- b. Written report submitted for the **Library**. Library Board President, Robin Drake invited the City Council to the Library's ribbon cutting ceremony on April 20<sup>th</sup>.
- c. Written report submitted for the **Community Building**. Adams requested to see a report on revenue for the Community Building for the last year to compare to what the building brought in when we had a Community Building Coordinator.

COMMITTEE REPORTS

- a. Written report submitted for **Public Safety Commission**.

ORDINANCES

- a. Motion by Askeland to approve the second reading of **Ordinance 2-2013: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY AMENDING SECTION 6-5-8 PERTAINING TO WATER RATES**. Seconded by Mundorf. Roll call ayes: Adams, Askeland, Cook, Mundorf, and J. Wyman. Nays: none. Motion carried.

OLD BUSINESS

- (k.)Pete Crawford, JFSCO Engineering, presented the **Water Main on Main Street plans** to the City Council for approval. He explained that he would bid out the project using PVC, with ductile iron as an alternate. He also stated he would put a temporary water line to bid into the project instead of using the old Main for customers on Main Street. Motion by Mundorf to table to the next Council meeting. Seconded by J. Wyman. Roll call ayes: J. Wyman, Cook, Mundorf, and Askeland. Nays: None. Adams abstained from voting. Motion carried.
- a. Written report submitted for the **Sanitary Sewer Rehabilitation Project**.
- b. Motion by J. Wyman to approve the **Source water protection phase II plan**. Seconded by Mundorf. Roll call ayes: J. Wyman, Cook, Mundorf, Askeland, and Adams. Nays: None. Motion carried.
- c. Motion by J. Wyman to **Approve the cover crop purchase**, not to exceed \$7,500. Seconded by Adams. Roll call ayes: Cook, Askeland, Adams, J. Wyman, and Mundorf. Nays: None. Motion carried.
- d. Motion by J. Wyman to approve RC&D out of Oakland to write a **CIG grant application** for source water protection. Seconded by Cook. Roll call ayes: Mundorf, Adams, J. Wyman, Askeland, and Cook. Nays: None. Motion carried.

- e. Motion by J. Wyman to return the **Safe Routes to School** funding the City received from the Department of Transportation. Seconded by Adams. Roll call ayes: J. Wyman, Cook, Askeland, Mundorf, and Adams. Nays: None. Motion carried.
- f. Chelsea Huisman informed the City Council that the Personnel Committee has posted the **City Manager position** and the deadline for applications is April 26<sup>th</sup>.

#### NEW BUSINESS

- a. Motion by Adams to **approve properly abandoning the two alleys** off of Adair Street. Motion died due to lack of a second.
- b. Motion by J. Wyman to **accept proposal for new well at the Fish farm** from Pierce Pump to drill to the depth needed to hit water. Seconded by Adams. Roll call ayes: J. Wyman, Adams, Cook, Mundorf, and Askeland. Nays: None. Motion carried
- c. Motion by Mundorf to **approve Utility Services spring campaign letter**. Seconded by Askeland. Roll call ayes: Adams, Mundorf, Cook, J. Wyman, and Askeland. Nays: none. Motion carried.
- d. Motion by Askeland to **approve carpet proposal for Community Building** from Interior Touch in the amount of \$14,307.00 for the installation only of carpet tile using the design Wired and to have Jeff Metheny complete the removal. Seconded by Cook. Roll calls ayes: Mundorf, Askeland, Adams, Wyman, and Cook. Nays: None. Motion carried.
- e. Motion by Cook to approve **Resolution 26-2013: Approve Street Closures for Grand March**. Seconded by Mundorf. Roll call ayes: Adams, Cook, Askeland, Mundorf, and J. Wyman. Nays: None. Motion carried.
- f. Motion by Adams to approve **Resolution 27-2013: Approve pay request #10 for Sanitary sewer rehabilitation project**. Seconded by Askeland. Roll call ayes: Cook, Askeland, Mundorf, Adams, and J. Wyman. Nays: None. Motion carried.
- g. Motion by Cook to approve **Resolution 28-2013: Approve removal of the blinking light at intersection of Highway 48 and Highway 92**. Seconded by J. Wyman. Roll call ayes: Askeland, Adams, J. Wyman, Mundorf, and Cook. Nays: None. Motion carried.
- h. Motion by Askeland to **approve FY2013 Audit**. Seconded by Mundorf. Roll call ayes: Adams, J. Wyman, Cook, Mundorf, and Askeland. Nays: None. Motion carried.
- i. Motion by J. Wyman to table the **GIS discussion** until there is a contract available for the City to look at. Seconded by Askeland. Roll call ayes: Mundorf, Cook, Askeland, J. Wyman, and Adams. Nays: None. Motion carried.
- j. Motion by J. Wyman to set burning hours in the City for April 20&21, and May 4&5 from 9:00 a.m. to 6:00 p.m. with the exception that if Cass County issues a burn ban, there will be no burning in the City. Seconded by Askeland. After discussion, J. Wyman amended his motion to set burning hours in the City for April 20&21, April 27&28, and May 4&5 from 9:00 a.m. to 6:00 p.m. with the exception that if Cass County issues a burn ban, there will be no burning in the City. Seconded by Askeland. Roll call ayes: Askeland, Mundorf, J. Wyman, Adams, and Cook. Nays: None. Motion carried.
- l. Motion by Adams to approve **Resolution 29-2013: Approve part-time City Administrator**. Seconded by Cook. Roll call ayes: Cook, Adams, Mundorf, J. Wyman, and Askeland. Nays: None. Motion carried.
- m. Motion by J. Wyman to approve **Resolution 30-2013: Approve forgiveness on CDBG housing grant**. Seconded by Askeland. Roll call ayes: Askeland, Adams, J. Wyman, Mundorf, and Askeland. Nays: None. Motion carried.

#### MESSAGES AND REMARKS FROM THE CITY ADMINISTRATOR

None

#### MESSAGES AND PAPERS FROM THE MAYOR

Mayor Wyman wanted to thank Cindy Miller for her years of service to the City of Griswold. He also wanted to thank Jared Wyman, Larry Mundorf, Chelsea Huisman, Marylyne Dickinson, Jeff Metheny, Jonathan Pilgreen, Drue Kirchoff, Kenny Cousins, Doug Steffens, Mike Noll, Brent Bierbaum, and Mike Laverty for their work on the source water protection plan. He also thanked Hansen Trucking for their assistance with trucking the playground equipment and storing it for the City and to Jeff and

Jonathan with their assistance in installing the playground equipment. He also thanked Chelsea Huisman for her service to the City of Griswold.

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Mundorf said he noticed Bluffs were in town working on their punch list for the project and he appreciated that. Adams wanted to welcome Lisa and let Jeff know that Creighton University does not want to rent out the retreat center's road grader to the City. Cook thanked Jeff and Jonathan for their hard work. Askeland thanked the Junior Optimist Club and their 65 volunteers for the work they completed at the Wooden Playground.

Motion by J. Wyman to adjourn. Seconded by Askeland. Approved 5-0. 7:38 p.m.

**CLAIMS**

ACOS	CENTRAL DESKTOP COMPUTER	\$674.00
AKIN BUILDING CENTERS	SUPPLIES	\$136.31
ATLANTIC MUNICIPAL UTILITIES	CONTRACT AGREEMENT	\$1,600.00
BLUE TARP FINANCIAL, INC	IMPACT WRENCH	\$429.98
	FISH FARM	
BOB'S MOWING	FERTILIZER/CONTRACT	\$2,181.75
BOUND TREE MEDICAL, LLC	SUPPLIES	\$194.38
BROWN TRAFFIC SUPPLIES	FLASHING BEACON	\$3,750.00
CAMBLIN PLUMBING & HEATING	REPAIR, MAINTENANCE	\$52.26
CAPPEL'S	GARAGE DOOR OPENER	\$29.99
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$345.92
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$27.00
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-APRIL	\$5,583.33
CENTRAL IOWA DISTRIBUTING INC.	SUPPLIES	\$68.10
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$149.72
DATA TECHNOLOGIES	TRAINING	\$95.00
DICKEL DUIT	MOWER-HUSTLER	\$366.62
EFTPS	FED/FICA TAX	\$3,782.58
EMERGENCY VEHICLE SALES & SERV	SUPPLIES	\$18.00
GADE INSURANCE	INSURANCE	\$24,378.00
	BUS.	
GRISWOLD AMERICAN	DIRECT./ORD./MIN./CLAIMS/BID	\$247.94
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$785.64
GRISWOLD COMMUNITY BETTETERMEN	MEMBERSHIP SUPPORT	\$150.00
HACH COMPANY	CHEMICALS/SUPPLIES	\$159.91
HAWKINS WATER TREATMENT	CHEMICALS	\$238.50
HD SUPPLY WATERWORKS	SUPPLIES	\$138.00
IOWA LEAGUE OF CITIES	VOLUNTEER AWARD PROGRAM	\$30.00
IPERS	IPERS	\$2,015.23
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$29.00
J.D. WYMAN SERVICE	SUPPLIES	\$120.15
JEFF METHENY	REIMBURSEMENT	\$123.05

JFSCO ENGINEERING, P.C.	WATER MAIN PROJECT	\$2,772.00
LARRY DEVIN	DAMAGE DEPOSIT REFUND	\$100.00
MATHESON TRI-GAS INC	CHEMICALS	\$105.82
MEDIVAC-ATLANTIC	MUTUAL AID	\$150.00
MENARDS	KEY SAFE	\$54.94
MICHAEL TODD & COMPANY	SNOW BLADE	\$277.20
MIDAMERICAN ENERGY	UTILITIES	\$5,066.20
MORTENSEN INFORMATION	NEW COMPUTER SET UP	\$150.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO, LORENCE & WIEDERSTEIN	APRIL RETAINER	\$600.00
POSTMASTER	POSTAGE	\$143.57
QUILL CORPORATION	BATTERIES	\$31.98
RETURNED CHECKS	RETURNED CHECK	\$163.64
ROBINSON TRUE VALUE	POSTAGE	\$35.85
SANDBOTHE FIRESTONE	DISPOSAL	\$22.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$91.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE/X-TRA HAUL LIB.	\$106.00
TREASURER, STATE OF IOWA	STATE TAX	\$665.00
TRUE NORTH - GROUP BENEFITS	MONTHLY PREMIUMS	\$139.78
UNITED HEALTH CARE PLAN	GROUP INSURANCE PREMIUMS	\$3,406.15
VERIZON WIRELESS	MONTHLY SERVICE	\$121.18
VIRGINIA ASKELAND	CLEANING-8 HRS	<u>\$80.00</u>
WYMANS CARQUEST	SUPPLIES	<u>\$9.37</u>
	<b>TOTAL BY VENDER</b>	<b>\$62,217.04</b>

GENERAL	\$29,612.10
ROAD USE TAX	\$2,775.55
EMPLOYEE BENEFITS	\$5,309.39
COMMUNITY BLDG	\$2,884.28
RESCUE FUND	\$3,276.32
WATER	\$12,669.28
SEWER	<u>\$5,690.12</u>
<b>TOTAL BY FUND</b>	<b>\$62,217.04</b>

Lee Wyman  
Mayor

Marylynne Dickinson  
City Clerk

