

Minutes
City of Griswold
Regular Council Meeting, City Council Chambers
April 11, 2015
6:00 p.m.

The Griswold City Council met in regular session at the Griswold City Council Chambers. Mayor Pro Tem Jared Wyman called the meeting to order. Council present: Askeland, Cook, Moore, Mundorf and J.Wyman. Absent: Mayor Lee Wyman.

Motion by Cook to approve the agenda. Seconded by Mundorf. Approved 5-0.

Motion by Mundorf to approve the following items under the Consent Agenda

- a. Minutes of the March 9, 2015 regular council meeting
- b. Claims
- c. Treasurers Report – ending March 31, 2015
- d. March Clerks Report
- e. Renew Liquor License #LC0034561 – Dusty’s Place

Seconded by Cook. Moore had a question on the Medivac bills from Atlantic and Red Oak. Approved 4-0. Askeland abstained.

PUBLIC HEARINGS

- a. Mayor Pro Tem Wyman opened the Public Hearing for **Ordinance 3-2015: AN ORDINANCE AMENDING TITLE III CHAPTER 2 NUISANCES**. (6:03 p.m.) There being no written or oral comments the hearing was closed. (6:04 p.m.)

PUBLIC COMMENTS

None

DEPARTMENTAL REPORTS

- a. **Public Works** – Written report submitted. Public Works Supervisor, Jeff Metheny added they worked on alleys today and also had gotten a hold of Feldhacker to asphalt patch the streets. Moore wanted to know when the company will be here to inspect the water tower; he is seeing rust on the tower he would like looked at.
- b. **Library** – Written report submitted. Askeland asked the Librarian if she would put her summer reading program in the packet when she gets it done.
- c. **Community Building** - Written report submitted.
- d. **Cass County Sheriff** – Written report submitted. Darby was here to answer questions. Moore was concerned about the maintenance of the cameras and also wants to know all the call type codes on the written report.

COMMITTEE REPORTS

- a. **CADCO**. – Mundorf gave a report.
- b. **Cass County Environmental Control** – Moore gave a report.

OLD BUSINESS

- a. Bill Goldie and Derick Johnson with I+S Group presented the draft of the **Capital Improvement Plan** for Griswold. This has priority lists and program developments with suggestions of funding sources for a five (5) year plan. The council approved what they have done so far and would like them to complete the plan.

Askeland stepped out of the meeting – 6:40 p.m.

Moore stepped out of the meeting – 6:55 p.m.

NEW BUSINESS

- a. Motion by Cook to approve the First Reading of **Ordinance 3-2015: AN ORDINANCE AMENDING TITLE III CHAPTER 2 NUISANCES**. Seconded by J.Wyman. Roll call ayes: Cook, J.Wyman and Mundorf. Nays: none. Motion carried.
- b. Motion by Cook to approve the second Reading of **Ordinance 1-2015: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY AMENDING SECTION 6-5-8 PERTAINING TO WATER RATES**. Seconded by J.Wyman. Roll call ayes: Cook, J.Wyman and Mundorf. Nays: none. Motion carried.

- c. Motion by J.Wyman to approve the Second Reading of **Ordinance 2-2015: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF GRISWOLD, IOWA, 2010, BY ADDING CHAPTER 11 UNDER TITLE VI PHYSICAL ENVIRONMENT: MOWING OF PROPERTIES**. Seconded by Cook. Roll call ayes: Cook, Mundorf and J.Wyman. Nays: none. Motion carried.
Moore Returned to the meeting 6:59 p.m.
- d. Motion by Cook to have the **City Burn Ban** lifted the weekends of April 18, 19, 25 and 26 during daylight hours. Approved 4-0
- e. Little League Board Appointments – item tabled to next meeting
- f. Motion by Mundorf to set the **Public Hearing for the Budget Amendment FY15** for May 11, 2015 at 6:00 p.m. at the Council Chambers. Seconded by Cook. Approved 4-0
- g. Motion by Mundorf to set the **Public Hearing for a Voluntary Annexation** for May 11, 2015 at 6:00 p.m. at the Council Chambers. Seconded by Cook. Approved 4-0
- h. Motion by Cook to approve the new **Liquor License for Serendipity**. Seconded by Mundorf. Approved 4-0
- i. Motion by Cook to approve the **Street Resurfacing Contract and Notice to Proceed**. Seconded by Mundorf. Roll call ayes: Cook, Moore, J.Wyman and Mundorf. Nays: none. Motion carried.
- j. Motion by Moore to proceed with the **DNR Brownfield Program – Phase 1 Contract**. Seconded by Mundorf. Roll call ayes: Moore, Mundorf, J.Wyman and Cook. Nays: none. Motion carried
- k. Motion by Cook to approve a **City-Wide Cleanup** for May 9, 2015. Seconded by Mundorf. The Community Betterment will do the organizing and advertising. Roll call ayes: Cook, J.Wyman, Mundorf and Moore. Nays: none. Motion carried.
- l. Motion by Cook to approve the **NLC Service Line Warranty Program – Spring Campaign**. Seconded by J.Wyman. Roll call ayes: Mundorf, J.Wyman and Cook. Nays: Moore – he believes they misrepresent their company. Motion carried
- m. Motion by J.Wyman to pay Titan Machinery \$12532.85 - the original service quote for the backhoe **motor replacement** and the approved addition of repair made by City Manager, Nick MacGregor. Seconded by Cook. Roll call ayes: Cook, Mundorf, Moore and J.Wyman. Nays: none. Motion carried. MacGregor is to visit with the service managers boss about the remainder of the bill.

MESSAGES FROM THE CITY MANAGER

MacGregor would like to talk with the personnel committee after the meeting about the applications for the seasonal position. He also informed the council of the grant monies received from the Farm Bureau (\$400), Cass County Master Gardeners (\$225) and the Cass County Community Foundation (\$10,000).

MESSAGES AND REMARKS FROM THE CITY COUNCIL

Moore was glad to see the burn ban was lifted for a couple of weekends, and also thinks the four wheeler ordinance needs to be enforced.

Motion by Mundorf to adjourn. Seconded by Cook. Approved 4-0. 7:29

CLAIMS

AFFINITY CARE, INC	EAP SERVICES	\$21.00
AKIN BUILDING CENTERS	SUPPLIES	\$79.87
ARROW INTERNATIONAL, INC	SUPPLIES	\$1,020.78
ATLANTIC NEWS-TELEGRAPH	SEASONAL POSITION AD	\$130.00
ATLANTIC PEST CONTROL LLC	PEST CONTROL	\$45.00
BADGER BODY & TRUCK EQUIPMENT	CYLINDER FOR SNOW PLOW	\$272.18
BARRY MOORE	MILEAGE REIMBURSEMENT	\$54.66
BASE	HRA FEES	\$120.00
BOB'S MOWING	MOWING/FERTILIZING CONTRACT	\$2,191.75
BP	FUEL	\$1,195.76
CAPPEL'S	SUPPLIES	\$35.98
CARD SERVICES	BATTERIES	\$101.42
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$1,068.30

CASS COUNTY ENGINEER	SAND/SALT MIX	\$490.00
CASS COUNTY MEMORIAL HOSPITAL	MEDICAL SUPPLIES	\$83.53
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-APRIL	\$5,000.00
CENTRAL IOWA DISTRIBUTING INC.	GLASS CLEANER	\$61.07
CITY OF GRISWOLD	RENT FY15/PETTY CASH	\$4,071.03
CITY OF RED OAK AMBULANCE SERV	MUTUAL AID	\$110.00
COUNSEL OFFICE & DOCUMENT	COPIER LEASE (2MONTHS)	\$461.81
DATA TECHNOLOGIES	USER GROUP MEETING	\$95.00
EFTPS	FED/FICA TAX	\$3,403.97
FIREGUARD INCORP.	GAS INSTRUMENT CALIBRATION	\$38.75
FRONTIER TECHNOLOGY, LLC	MAIN ST. CAMERAS	\$5,600.00
GENETIC FOCUS INC	DAMAGE DEPOSIT REFUND	\$100.00
GREATAMERICA FINANCIAL SVCS	COPIER LEASE	\$136.96
GRISWOLD AMERICAN	MINUTES/CLAIMS/ADS/PUBLIC HEARINGS	\$432.47
GRISWOLD COOP TELEPHONE CO.	TELEPHONE	\$1,261.25
GRISWOLD LIBRARY	PETTY CASH	\$61.12
GRISWOLD RESCUE DEPT.	TRAINING	\$40.00
GRISWOLD, CITY OF	SEWER UTILITY	\$369.61
HAWKINS WATER TREATMENT	CHEMICALS	\$274.50
HD SUPPLY WATERWORKS	SUPPLIES	\$166.60
HEIMAN FIRE EQUIPMENT	ARMOR/PD BY INSURANCE REIMB	\$14,950.00
HOA SOLUTIONS, INC	TRANSDUCERS/VFD'S	\$16,470.00
HOLIDAY INN EXPRESS HOTEL	LODGING	\$281.98
I+S GROUP	CAPITAL IMPV. PLAN	\$1,050.00
IA-WEA	WASTEWATER TRAINING	\$72.00
ILA	SPRING MEETING	\$10.00
IOWA ASSN. OF MUNICIPAL UTIL.	TRAINING-JEFF	\$712.65
IOWA LEAGUE OF CITIES	IMFOA CONFERENCE	\$65.00
IOWA OUTDOORS	RENEWAL	\$10.00
IPERS	IPERS	\$2,236.11
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$66.00
J.D. WYMAN SERVICE	REPAIR TIRE	\$10.00
KEMP WELDING & REPAIR	REPAIRS	\$89.00
LISA METHENY	MILEAGE REIMBURSEMENT	\$17.89
MATHESON TRI-GAS INC	FITTINGS	\$256.32
MCDERMOTT & SON ROOFING CO.	BLDG MAINT/REPAIRS	\$75.00
MEDIVAC-ATLANTIC	MUTUAL AID	\$450.00
MENARDS	SUPPLIES	\$234.36
MET LIFE - GROUP BENEFITS	GROUP BENEFITS	\$170.87
MIDAMERICAN ENERGY	UTILITIES	\$4,784.40
MONTGOMERY CO HOSPITAL	MEDICAL SUPPLIES	\$7.59
MR. ED'S FLAG POLE CO.	FLAG POLE	\$322.15
NICK MACGREGOR	MILEAGE REIMBURSEMENT	\$238.56
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$50.00
THE ODB COMPANY	BROOM FOR STREET SWEEPER	\$489.17
OTTO, LORENCE & WIEDERSTEIN	APRIL RETAINER	\$600.00
PEEBLES PLUMBING	PARTS FOR FIRE TRUCK	\$69.91
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$1,471.42
POSTMASTER	POSTAGE	\$347.46
QUILL CORPORATION	METERED AIR FRESHENERS	\$397.26

RICHARD CONRY	DAMAGE DEPOSIT REFUND	\$100.00
ROBINSON TRUE VALUE	KEY DUPLICATIONS	\$143.25
SANDBOTHE FIRESTONE	MAINTENACE & SUPPLIES	\$18.00
SANDRA BIERBAUM	DAMAGE DEPOSIT RETURN	\$100.00
SCHILDBERG CONSTRUCTION CO.	ROCK, GRAVEL,SAND	\$410.60
SW IA FARM BUSINESS ASSOC.	DAMAGE DEPOSIT REFUND	\$100.00
SOUTHWEST IOWA TILING	BACKHOE LABOR 1005 2ND ST	\$705.00
STATE HYGIENIC LABORATORY	WATER LAB FEES	\$183.50
STEFFEN FUEL SUPPLY	FUEL	\$108.43
STOREY KENWORTHY/MATT PARROTT	CHECKS	\$406.31
SUSAN PETERSEN	MILEAGE REIMBURSEMENT	\$19.94
TITAN MACHINERY	BACK HOE ENGINE	\$13,851.65
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$162.00
TREASURER, STATE OF IOWA	STATE TAXES	\$574.00
TREASURER, STATE OF IOWA	SALES TAX	\$6,857.00
ULTIMATE LAWN & POWER LLC	CHAIN SAW REPAIR	\$33.36
USA BLUEBOOK	BOX FOR SHARKTOOTH	\$331.45
VERIZON WIRELESS	MONTHLY SERVICE	\$229.20
VIRGINIA ASKELAND	CLEANING	\$110.00
WELLMARK	PREMIUMS	\$4,659.40
WESTON ELECTRIC	MAIN STREET LIGHTS	\$242.35
WYMANS CARQUEST	FILTERS	\$854.33
ZOLL MEDICAL CORPORATION	AUTOPULSE BATTERY/CHARGER	<u>\$2,172.35</u>
	TOTAL BY VENDER	\$106,971.59

1	GENERAL	\$41,224.71
110	ROAD USE TAX	\$5,576.99
112	EMPLOYEE BENEFITS	\$1,859.61
140	COMMUNITY BLDG	\$1,822.61
141	RESCUE FUND	\$6,460.01
600	WATER	\$33,670.17
610	SEWER	<u>\$16,357.49</u>
	TOTAL BY FUND	\$106,971.59

MARCH 2015 CLERKS REPORT

<u>REVENUE BY FUND</u>		MARCH	<u>EXPENSE BY FUND</u>	
		2015		
GENERAL TOTAL	\$5,055.95		GENERAL TOTAL	\$36,310.69
ROAD USE TAX TOTAL	\$9,440.75		ROAD USE TAX TOTAL	\$4,575.23
EMPLOYEE BENEFITS TOTAL	\$1,158.57		EMPLOYEE BENEFITS TOTAL	\$2,928.11

EMERGENCY FUND TOTAL	\$141.00
LOCAL OPTION SALES TAX TO	\$8,492.26
TAX INCREMENT FINANCING T	\$1,014.87
COMMUNITY BLDG TOTAL	\$150.05
RESCUE FUND TOTAL	\$12,322.84
FLOOD CONTROL TOTAL	\$0.27
DEBT SERVICE TOTAL	\$415.63
CAPITAL IMPROVEMENT FUND	\$352.47
CAPITAL PROJECT FUND TOTA	\$1.11
PW VEHICLE REPLACEMENT TO	\$0.36
SOURCE WATER PROTECTION T	\$0.19
PERPETUAL CARE TOTAL	\$0.93
WATER TOTAL	\$12,322.21
SEWER TOTAL	<u>\$26,466.79</u>
TOTAL REVENUE BY FUND	\$77,336.25

COMMUNITY BLDG TOTAL	\$1,505.06
RESCUE FUND TOTAL	\$4,458.68
WATER TOTAL	\$28,063.83
SEWER TOTAL	<u>\$12,696.84</u>
TOTAL EXPENSES BY FUND	\$90,538.44

Jared Wyman
Mayor Pro Tem

Marylynne Lightner
City Clerk