

Minutes
City of Griswold
Regular Council Meeting
Council Chambers, January 19, 2009 6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Putnam called the meeting to order at 6:00 p.m. Council present: Shields, Carlisle, Rink, Bergstrom. Absent: Wyman.

Motion by Rink to approve the agenda; seconded by Carlisle. Approved 4-0.

Motion by Rink to approve the following items under the Consent Agenda:

- a. Claims
- b. December Treasurer's financial report.

Seconded by Bergstrom. Approved 4-0.

Water Department. Report given at last meeting.

Library. No report given.

Community Building. Building Manager, Shiona Putnam presented a proposal for replacement of the flooring in the hallways and restrooms. She stated she contacted Halls flooring of Atlantic, but they did not have flooring that would be no maintenance and for high traffic areas. They suggested she contact Rick Rasmussen, who did the floors at the new Wyman's Ford in Atlantic. The flooring is epoxy vinyl and would be guaranteed for 3 years. Total cost for the replacement would be \$6,090.00. City Clerk Ridlen said the cost would be split between the City Hall and Community Building. Motion by Carlisle to accept the proposal from Rick Rasmussen in the amount of \$6,090.00; second by Rink. Approved 4-0.

Committee Reports. Shields reported he is looking into grant funds through Homeland Security for purchase of the security cameras. He also reported that he and councilman Wyman reviewed the engineering proposals and are recommending the council invite Schemmer's of Council Bluffs and MSA Professional Services of Ankeny to meet with the council and make a presentation. Council agreed to have the firms come on Monday, January 26th at 6:00 with each firm getting 30 minutes for their presentation.

2009 Appointments. Mayor Putnam presented changes in the appointments for 2009. The appointments are as follows:

Public Safety: Shields, Bergstrom, Putnam

Public Works: Wyman, Carlisle, Putnam

Culture & Recreation: Shields, Carlisle, Putnam

Community & Economic Development: Rink, Shields, Putnam

General Government: Bergstrom, Rink, Putnam

Business Type Activities: Wyman, Carlisle, Putnam

Mayor Pro-Tem: Rink

Library Board: Robin Drake, Joe Schwartz

Cemetery Board: Allan Duhn, Jim Carlton

City Treasurer: Dawn Ridlen

Building Official: Kevin Jipsen – Inspections

Dawn Ridlen – Paperwork

Council appointments: Rink raised the issue of looking for a new city attorney. Shields said he feels there is a lack of communication, erroneous information provided and no progress made over the past 4 years with the Davies property. It was decided to have the committee of Rink,

Bergstrom and Putnam put together an RFP for legal services to be sent out to law firms in the area.

Motion by Carlisle to approve the Mayoral appointments as read and make the following council appointments:

City Clerk: Dawn Ridlen

Water Superintendent: Kevin Jipsen

Approval of Fire Chief: Jim Wyman

Seconded by Rink. Approved 4-0.

Yard Waste Site Hours: Carlisle reported on the Red Oak and Atlantic Yard Waste Site policies. The City of Red Oak's site is not manned, but does have one of their maintenance sheds located on the site. The City of Atlantic's site is open around 20 hours per week and supervised by retiree's paid by the City. Carlisle said he had not had time to measure the distance from the adjoining property to the burn pile if the city were to move it back. Motion was made by Shields to spend up to \$150 to have the distance surveyed; second by Carlisle. Approved 4-0.

Tree Removal: Bids were received from Risky Business in the amount of \$1,800 and from Hotze Tree Service in the amount of \$1,950 for removal of trees located in the parking at 406 7th St. and 601 1st St. Motion by Rink to accept the low bid of \$1,800 from Risky Business contingent upon proper certification of insurance; second by Bergstrom. Approved 4-0.

Proposed Budget for FY 2009-10. Work session was set for January 26 at 7:15 p.m.

Resolution 2-2009 Providing for the Issuance of a Mutual 28E Agreement for Fire and Emergency Services with Other Cities, Townships, or Fire Protection Agencies. Motion by Shields to adopt Resolution 2-2009; second by Bergstrom. Roll call: Ayes-Carlisle, Rink, Shields, Bergstrom. Nays-None. Resolution 2-2009 adopted.

Mayor Putnam announced that he was appointing councilmen Rink and Wyman to a committee to consider creating a City Administrator/Clerk position and make a recommendation to the council at the next meeting.

Public Comments: Vernon Brawdy asked what the duties of the City Administrator/Clerk would be? Mayor Putnam said that would be up to the committee to decide. Mr. Brawdy also commented on when the structure at 901 1st St. would be completed and the City Ordinance regarding residents pushing snow into the roadway.

Motion by Carlisle to adjourn the meeting; seconded by Bergstrom. Approved 4-0 7:06 p.m.

Jerry Putnam
Mayor

Dawn Ridlen
City Clerk