

Minutes
City of Griswold
Regular Council Meeting
Council Chambers, July 12, 2010 6:00 p.m.

The Griswold City Council met in regular session at City Hall. Mayor Putnam called the meeting to order at 6:00 p.m. Council present: Adams, Rink, Wyman, Bergstrom and Carlisle.

Motion by Rink to approve the agenda with the exception of striking Item H. under New Business. Seconded by Wyman. Approved 5-0.

Motion by Rink to approve the following items under the Consent Agenda:

- a. Minutes of the June 14th regular meeting
- b. Minutes of the June 22nd special meeting
- c. Claims

Seconded by Wyman. Approved 5-0.

PUBLIC HEARING.

Mayor Putnam opened the **Public Hearing for Ordinance 3-2010 – An Ordinance Adopting the City of Griswold, Code of Ordinances, 2010**. There being no written or oral comments from the public the meeting was closed.

DEPARTMENTAL REPORTS

- a. **Water & Public Works** – Written Report submitted. Wyman commented on a hole in the park that needs to be filled.
- b. **Library** – Library Board President, Robin Drake announced the success of the Summer Reading Program.
- c. **City Hall** – City Clerk, Marylynne Dickinson submitted a Bank Cash Report and Balance Sheet along with a copy of the bank statement. Dickinson explained to the council this was only possible with the help from Janon who has spent many hours fixing and entering the appropriate accounts to the program. City Manager Jessica Kinser also stated Janon spent many hours balancing the bank statements from the past years in order for this to be completed.
- d. **Community Building** – Written Report submitted.

COMMITTEE REPORTS

Councilwoman Adams submitted a written report on the Cass County Public Safety Commission Meeting held on June 28th.

ORDINANCES

Motion by Wyman approving the **Second Reading on Ordinance 3-2010 – An Ordinance Adopting the City of Griswold, Code of Ordinances, 2010**. Seconded by Adams. Roll Call ayes: Adams, Rink, Wyman, Bergstrom and Carlisle. Nays: none. Motion carried. Councilman Rink wanted to make sure the public knew the proposed Ordinances can be viewed at the City Hall or on the City Web Site at griswoldia.govoffice2.com.

OLD BUSINESS

- a. Jody Rossell gave the council an update on the **Griswold Youth Sports Complex** lighting project.

NEW BUSINESS

- a. Motion by Rink to purchase **Water Meters and the Water Meter Reading System** from Dakota Supply as recommended by the Public Works Committee. Second by Adams. Approved 5-0. City Manager Kinser will put out RFP's for installation of the meters.
- b. Motion by Rink to award the **Technical Services for Owner Occupied Housing Rehabilitation** to SWIPCO. Second by Bergstrom. Approved 5-0.
- c. Motion by Bergstrom to purchase the Honda 700 Big Red UTV from Nishna Valley Cycle as quoted. Seconded by Rink. 3-2 with Wyman and Carlisle dissenting, questioning if this is really where money should be spent. City Manager Kinser stated this required a super-majority vote of 4 therefore the motion did not pass. It was later corrected to state the motion did pass with the vote only requiring a majority vote.
- d. Motion by Rink approving the **Agreement with the Griswold Community School District**. Seconded by Wyman. Approved 5-0.

- e. Motion by Carlisle approving **Resolution 1-2011-Destruction of Documents**. Seconded by Adams. Roll call vote Ayes: Carlisle, Wyman, Bergstrom, Rink and Adams. Nays: none.
- f. Motion by Wyman approving **Resolution 2-2011-Unbudgeted Transfer of Funds**. Seconded by Adams. Roll call vote Ayes: Adams, Rink, Bergstrom, Wyman and Carlisle. Nays: none.
- g. Motion by Carlisle to **Set the Public Hearing for Disposal of Property-Lot 4 Block 11 in the Original Town of Griswold(516 Main)** for August 16th at 6:00 p.m. in the Council Chambers. Seconded by Bergstrom. Approved 5-0.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Putnam thanked Kevin, Landon and everyone involved with getting the City ready for Reunion. The Mayor also reminded the council of the work session to be held from 10:00 a.m. to 2:00 p.m. Tuesday July 13th at the Fire Station.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Adams thanked the Fire Department for the Children’s Water Fights during Reunion. Motion by Rink to adjourn; seconded by Wyman. Approved 5-0 7:03 p.m.

Jerry Putnam
Mayor

Marylynn Dickinson
City Clerk

CLAIMS

AGRILAND FS, INC	CHEMICALS	\$228.99
ANDERSON PAINTING & TREE SERV.	TREE EVALUATION	\$200.00
ATLANTIC NEWS-TELEGRAPH	ADVERTISING	\$36.00
BASE	FEE FOR CARD SET UP	\$40.00
BOB'S MOWING	MOWING CONTRACT	\$1,540.00
CAPPEL'S	SUMP PUMP FITTINGS	\$313.77
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSE	\$380.92
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT	\$4,583.26
CINDY MILLER	BOOKS	\$102.61
CITY OF ATLANTIC	LAB TESTING	\$35.00
CITY OF GRISWOLD	FUEL	\$52.47
DATA TECHNOLOGIES	COMPUTER FEES	\$2,051.89
DEMCO, INC	SUPPLIES	\$6.60
DISPLAY SALES COMPANY	BANNER BRACKETS	\$248.50
FELDHACKER CONTRACTING, LLC	POT HOLE REPAIR	\$1,900.00
FRESH START	CLEANER	\$320.00
FULTON STEAMER	CARPET CLEANING	\$236.45
GREATAMERICA LEASING CORP.	COPIER LEASE	\$82.00
GRISWOLD AMERICAN	WATER QUALITY REPORT	\$364.39
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$922.38
GRISWOLD LIBRARY	PETTY CASH	\$23.06
GRISWOLD LUMBER	BALLAST	\$48.11
IOWA DEPT OF NATURAL RESOURCES	ANNUAL FEE	\$125.53
JOYCE BROS. AUTO SUPPLY	AIR FILTERS	\$286.73
KIMBERLY CLAYPOOL	GOAL SETTING WORK SESSION	\$275.00
LINWELD	CHEMICALS	\$147.74
MIDAMERICAN ENERGY	UTILITIES	\$1,280.87

NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$24.99
OLSEN'S OUTDOOR POWER	MOWER PARTS	\$768.92
OTTO,LAWRENCE & WIEDERSTEIN	RETAINER	\$600.00
POSTMASTER	POSTAGE	\$130.24
QUILL CORPORATION	EASEL PADS	\$41.99
RUSH ELECTRIC	OUTLET REPAIR	\$66.80
SANDBOTHE FIRESTONE	MAINTENACE & SUPPLIES	\$95.95
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	<u>\$81.00</u>
	TOTAL	\$17,642.16

	PAYROLL	
1	GENERAL	\$1,689.80
110	ROAD USE TAX	\$653.96
140	COMMUNITY BLDG	\$295.11
600	WATER	\$1,809.44
610	SEWER	<u>\$1,128.26</u>
	PAYROLL CHECKS ON 6/10/2010	\$5,576.57

1	GENERAL	\$1,603.92
110	ROAD USE TAX	\$740.01
140	COMMUNITY BLDG	\$262.48
600	WATER	\$1,838.59
610	SEWER	<u>\$1,170.72</u>
	PAYROLL CHECKS ON 6/24/2010	\$5,615.72
	TOTAL PAYROLL 6-2010	\$11,192.29

	GENERAL	\$13,773.06
	ROAD USE TAX	\$5,919.06
	EMPLOYEE BENEFITS	\$18.80
	COMMUNITY BLDG	\$679.59
	RESCUE FUND	\$306.96
	WATER	\$4,608.70
	SEWER	<u>\$3,528.28</u>
	REPORT TOTAL	\$28,834.45