

**Minutes**  
**City of Griswold**  
**Regular Council Meeting**  
**Council Chambers, April 12, 2010 6:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Putnam called the meeting to order at 6:00 p.m. Council present: Adams, Rink, Bergstrom, Wyman and Carlisle.

Motion by Adams to approve the agenda; seconded by Wyman. Approved 5-0.

Motion by Rink to approve the following items under the Consent Agenda:

- a. Minutes of the March 15<sup>th</sup> regular meeting
- b. Claims with the exception of the Baker & Taylor bill until Jessica can talk to the Librarian
- c. Approval Application "Renewal of Adopt-a-Highway Application"- Faith Lutheran Church
- d. Approval of Liquor License #LC0034561 Dusty's

Seconded by Adams. Approved 5-0.

DEPARTMENTAL REPORTS

- a. Written report submitted by Building Manager Shiona Putnam.
- b. Written report submitted by Public Works Director Landon Preston and Water Superintendent Kevin Jipsen.
- c. Library Board President, Robin Drake, informed the Council of the letter received from Rolling Hills Bank and wanted the Council to know of the roof next door to the Library is in need of repair. Drake also welcomed the Council to the meeting the Library will have with MSA on Thursday, April 15, at 2:00 P.M. She shared a success story with the Council of a patron in need of finding a job, this patron used the Library and with the help of the Librarian and computers he was able to find a job and later came in to thank Cindy for all of her time and help.
- d. Written report submitted by City Clerk Marylynne Dickinson on why water bills were estimated.

OLD BUSINESS

- a. **Legends Bar** will have a band from 8 to midnight May 14<sup>th</sup>. Motion by Wyman allowing Legends to have a band whenever they want. Motion failed for lack of a second. Motion by Wyman allowing Legends to have a band two times a month. Seconded by Rink. Approved 5-0. Nancy Putnam, owner of Legends requested that if anyone has any concerns to please come talk to her.
- b. **The Yard Waste Site** now has ten volunteers. An article on what is allowed to be taken to the site will be put in the paper. Carlisle will be getting information to the Council on a camera security system.
- c. **RFP's for a Financial Audit** are due in the office April 16<sup>th</sup> by 3:30 P.M.
- d. The **I-DRIVE back-up** for the city hall is included in the contract with Mortensen Information Technology Services under new business.

NEW BUSINESS

- a. **Ryan Askeland requested two stop signs** be put in on Harrison St. due to the amount of speeding traffic on that street. Motion by Wyman to put a stop sign at Harrison and 1<sup>st</sup> going south and one at Harrison and Morningside going north as requested. Second by Carlisle. Approved 5-0
- b. **Brian Leaming submitted a proposed rental agreement for the property at HWY 48 and 92** to the Council for a mobile concessions/lunch trailer. The Council would like to look into all options the city has for the property before making a decision.
- c. **Ceal Schwartz requested a daily water rate** for the Cannon Trailer Park. Motion by Wyman to charge the Cannon Trailer Park a flat rate of \$2.00 per day for water and sewer with no water usage for the amount of days the lot is occupied. Second by Adams. Approved 5-0
- d. Motion by Wyman to approve **Resolution 13-2010 Septic Dumping Charge**. Seconded by Carlisle. Approved 5-0
- e. Motion by Rink approving the Manager and City Clerk to attend the **Data Technologies User Group Meeting** April 21, 2010. Seconded by Adams. Approved 5-0

- f. Motion by Rink approving the **contract with Mortensen Information Technology Service** with the addition of a clause in the contract stating there will be a review of the contract two years from the effective date. Seconded by Wyman. Approved 5-0
- g. Motion by Wyman approving **Resolution 14-2010 Authorizing Online Banking**. Seconded by Rink. Approved 5-0
- h. Mayor Putnam appointed **Adams and Wyman to the Finance Committee**. Rink made motion approving the appointment. Seconded by Carlisle. Approved 3-0 Adams and Wyman abstained.
- i. Mayor Putnam appointed **Adams as the Cass County Public Safety Commission Representative, the Cass County Emergency Management Commission Representative and the Cass County E911 Board Representative** (items I,J and K). Rink made motion approving the appointments. Seconded by Wyman. Approved 4-0 Adams abstained.
- l. Mayor Putnam appointed **Wyman as the Cass County Environmental Agency Representative**. Rink made motion approving the appointment. Seconded by Adams. Approved 4-0 Wyman abstained.
- m. City Manager Jessica Kinser **requested the hourly rate for the seasonal position be raised to \$8.00 per hour**. Motion by Adams to raise the rate as requested to \$8.00. Seconded by Wyman. Approved 4-1 with Carlisle dissenting.  
Reason for Dissenting Vote: Carlisle thinks that \$7.50 an hour is enough for the position
- n. The Council is in support of a \$0.25 retroactive raise to November 12, 2009 for Corissa Dean. No action was taken.
- o. Motion by Wyman to give **Landon Preston a six month raise** of \$0.50 retroactive to July 26, 2009. Seconded by Adams. Approved 4-1 with Rink dissenting  
Reason for Dissenting Vote: Rink feels we are in a time of financial difficulty and Preston has just received a raise for passing a Water Treatment Certification test and might possibly receive another raise after taking more tests next week.
- p. The Council was given a comparison of **Rental Rates for Area Community Buildings**. They were pleased with the information but would like Kinser to obtain more information about who is in charge of the buildings before making any final decisions for Community Building Rates.
- q. **The future of 516 Main St.** was discussed. After discussion of some possibilities, a committee of Mayor Putnam, Carlisle and Kinser was formed to talk with other communities to see what they are doing with their empty buildings.

#### PUBLIC COMMENTS

Moy Bejare suggested the committee for 516 Main St. look into using the building as an incubator for new businesses.

#### MESSAGES AND PAPERS FROM THE MAYOR

The USDA grant for the Fire Department's chassis has been awarded up to \$18,750.

#### PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Rink complimented Jessica on the updates the council is receiving to keep them informed; he feels he has a much better understanding of what is going on. Bergstrom also appreciates the job Jessica is doing and is very happy the city hired her. Wyman thanked Moy for volunteering at the Yard Waste Site on very short notice, and also informed the council the Fire Department has received a grant for a civil defense siren that will be awarded on the 16th. Wyman asked about the Davies property and where MSA was with the storm water study and where Jeremy was with the Ordinance updates. Carlisle gave an update on what the Friends of the Fish Farm have accomplished and thanked those who have donated their time and/or materials.

Motion by Carlisle to adjourn; seconded by Wyman. Approved 5-0 7:40 p.m.

Jerry Putnam  
Mayor

Marylynne Dickinson  
City Clerk