

**Minutes  
City of Griswold  
Regular Council Meeting  
Council Chambers, March 7, 2011  
5:00 p.m.**

The Griswold City Council met in regular session at City Hall. Mayor Putnam called the meeting to order at 5:00 p.m. Council present: Rink, Bergstrom, Adams and Carlisle. Absent: Wyman  
Motion by Adams to approve the agenda with the following change: Item A under new business will follow Insurance Presentations. Seconded by Rink. Approved 4-0.

Wyman entered 5:03 p.m.

**INSURANCE PRESENTATIONS**

Bulinda Coates with United Group Insurance presented two commercial insurance quotes, one from Continental Western in the amount of \$20,123.00, and the other with the Iowa Communities Assurance Pool (ICAP) in the amount of \$13,819, without workers compensation.

Kent Gade with Gade Insurance Services, Inc. presented a quote from EMC Insurance in the amount of \$21,261.00.

**NEW BUSINESS – ITEM A**

- a. Dave York representative of NRCS presented the **Flood Mitigation Report** to the Council, explaining that the report and any implementation of recommendations is now the responsibility of the City. The first recommendation is to create a Flood Mitigation Board, and City Manager Kinser was directed to begin this process.

Motion by Bergstrom to approve the following items under the Consent Agenda

- a. Minutes of February 15<sup>th</sup> regular meeting
- b. Claims
- c. March Treasurer's Report
- d. Renewal Liquor License #LC0034561 – Dusty's Place

Seconded by Rink. Approved 5-0.

**PUBLIC COMMENTS**

There were no public comments.

**PUBLIC HEARING**

- a. Mayor Putnam opened the **Public Hearing for the Fiscal Year 2012 Budget**. There being no written or oral comments the public hearing was closed.

**DEPARTMENTAL REPORTS**

- a. Written report submitted for **Public Works**. Landon talked about the pumps at the upper lift station and ways to make the electrical components more water resistant.
- b. Robin Drake, **Library** Board President gave an update on progress with expansion.
- c. Written report submitted for the **Community Building**.

**COMMITTEE REPORTS**

No reports given.

**ORDINANCES**

- a. Motion by Wyman to approve the **Second Reading of Ordinance 1-2011-Outside Metered Water Service**. Seconded by Rink. Roll call ayes: Carlisle, Wyman, Bergstrom, Rink and Adams. Nays: none. Motion carried.
- b. Motion by Wyman to approve the **Second Reading of Ordinance 2-2011-Outside Metered Water Rates and Exemption from Sewer Charges**. Seconded by Adams. Roll call ayes: Wyman, Bergstrom, Rink, Adams and Carlisle. Motion carried.

**OLD BUSINESS**

- a. Motion by Rink to approve the **purchase of a Life Line Ambulance** (Emergency Vehicle Sales & Service) for the low bid amount of \$87,830.00. Seconded by Adams. Approved 5-0
- b. City Manager Kinser went over available options the council has for **Local Option Sales Tax fund balance**.
- c. Motion by Wyman to use \$15,000.00 of the Local Option Sales Tax fund balance to help in the **demolition of 503 Main St**. Seconded by Rink. Approved 5-0

**NEW BUSINESS**

- b. Motion by Wyman to approve **Resolution 33-2011 – Adopt FY2012 Budget**. Seconded by Adams. Roll call ayes: Bergstrom, Rink, Adams, Carlisle and Wyman. Nays: none. Motion carried
- c. Motion by Wyman to renew the **City’s Commercial Insurance** with EMC carried by Gade Insurance Services, Inc for the amount of the presented bid of \$21,261.00. Seconded by Adams. Approved 5-0
- d. Motion by Carlisle to accept the bid from Rush Electric in the amount of \$4236.68 for the **electrical work for the civil defense siren**. Seconded by Adams. Approved 5-0
- e. Motion by Carlisle appointing Jeb Peck (term to expire 2014) and Troy Nicklaus (term to expire 2015) to the **Zoning Board of Adjustments**. Seconded by Bergstrom. Approved 5-0
- f. Motion by Rink approving the **funding agreement between the City and Griswold Golf and Country Club** for swimming pool operation. Seconded by Adams. Approved 5-0.
- g. A **Utility Bill Request** was made for account 171000 due to an 88,000 gallon usage for the month of February resulting in a \$765.00 bill. Motion by Wyman for the customer to pay \$195.54 for half the water usage and \$163.62 for half the sewer usage along with the surcharge fees. Seconded by Adams. Approved 3-2 - Rink and Carlisle opposed.
- h. Motion by Adams approving **Resolution 34-2011 – Set Pay for City Clerk**. Seconded by Bergstrom. Roll call ayes: Rink, Adams, Carlisle, Wyman and Bergstrom. Nays: none. Motion carried.
- i. Motion by Carlisle to advertise for sealed bids with minimum bid of \$300.00 to **sell the Commercial Refrigerator** that was used in the Community Building. Seconded by Wyman. Approved 5-0

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Putnam stated that PRIDE will be hosting a meeting with Jason Glass, newly appointed Iowa Director of Education Thursday night at the Community Building at 7:00 p.m.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Adams said she had received many good comments about the agreement with the pool.

Motion by Wyman to adjourn; seconded by Rink. Approved 5-0. 7:13 p.m.

Jerry Putnam  
Mayor

Marylynn Dickinson  
City Clerk

**CLAIMS**

ATLANTIC MOTOR SUPPLY	FIRE TRUCK SUPPLIES	\$38.98
AUSTIN VINER	4TH ST/1ST ST REPAIR	\$550.00
BASE	TPA FEES	\$31.25
BOUND TREE MEDICAL, LLC	AIR WAY KIT	\$109.80
CAPPEL'S	TANKER PARTS	\$99.11
CASS CO. PUBLIC SAFETY COMM.	MONTHLY EXPENSES	\$308.05
CASS COUNTY SHERIFF'S DEPT.	28E AGREEMENT-MARCH	\$4,583.34
CENTRAL IOWA DISTRIBUTING INC.	BABY CHANGING STATIONS	\$619.00
CITY OF GRISWOLD	POSTAGE	\$52.96
CONTRACTOR SOLUTIONS	TRASH PUMP	\$1,168.00
ELECTRIC PUMP	FLOW SWITCH	\$209.00
GRISWOLD AMERICAN	ADS/MINUTES/CLAIMS/PUBLIC HEARINGS	\$141.92
GRISWOLD AMOCO FUEL-O-MATIC	FUEL	\$1,222.36
GRISWOLD LUMBER	MATERIALS & SUPPLIES	\$9.43

HAWKINS WATER TREATMENT	CHEMICALS	\$491.39
HD SUPPLY WATERWORKS	WATER METER SUPPLIES	\$790.00
HEIMAN FIRE EQUIPMENT	BATTERIES	\$257.20
IKON FINANCIAL SERVICES	COPIER LEASE	\$139.30
IOWA ASSN. OF MUNICIPAL UTIL.	ANNUAL DUES	\$439.84
INTERNAL REVENUE SERVICE	INTEREST	\$314.74
J Q OFFICE EQUIPMENT	COPIER CONTRACT	\$27.00
J.D. WYMAN SERVICE	TRUCK REPAIR	\$413.71
JESSICA KINSER	VACUUM BAGS/ DRIP PANS-REIMBURSEMENT	\$21.56
JIM WYMAN	REIMBURSEMENT-FUEL	\$212.57
JOYCE BROS. AUTO SUPPLY	OIL/FILTERS	\$81.88
KEMP WELDING & REPAIR	REPAIRS	\$44.00
MATHESON TRI-GAS INC	CHEMICALS	\$62.30
MC SALES, INC	REPLACEMENT ABS PUMP	\$6,500.00
MEDIVAC-ATLANTIC	MUTUAL AID	\$300.00
MIDAMERICAN ENERGY	UTILITIES	\$5,185.16
MIKE ASH BAUGH	RE-SALE OF CEMETARY LOT/SLAMA	\$75.00
NISHNABOTNA VALLEY REC	CEMETARY - ELEC/GAS	\$25.00
OTTO,LORRENCE & WIEDERSTEIN	MARCH RETAINER	\$600.00
PECK TRUCKING	BLDG REMOVAL/HAUL CONCRETE	\$2,640.00
PHYSICIAN'S CLAIMS COMPANY	DAY SHEETS	\$481.65
POSTMASTER	POSTAGE	\$333.33
RUSH ELECTRIC	REPAIR FLASHING LIGHT AND WATER BOX	\$140.86
SANDBOTHE FIRESTONE	TIRES	\$569.32
SOUTHWEST IOWA TILING	BACKHOE	\$1,320.00
SOUTHWESTERN COMMUNITY COLLEGE	EMS JAMBOREE/CRESTON	\$70.00
TIFFANY BEEBE	CLEANING	\$270.00
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$81.00
VERIZON WIRELESS	MONTHLY SERVICE	\$91.52
ZOLL MEDICAL CORPORATION	BATTERY	<u>\$310.41</u>
	<b>TOTAL</b>	<b>\$31,431.94</b>

**PAYROLL CHECKS**

1	GENERAL	\$1,638.99
110	ROAD USE TAX	\$620.02
600	WATER	\$1,290.89
610	SEWER	<u>\$1,290.87</u>
	<b>PAYROLL CHECKS ON 2/03/2011</b>	<b>\$4,840.77</b>

1	GENERAL	\$1,837.03
110	ROAD USE TAX	\$1,019.68
600	WATER	\$1,382.04
610	SEWER	<u>\$1,382.02</u>
	<b>PAYROLL CHECKS ON 2/17/2011</b>	<b>\$5,620.77</b>
	<b>TOTAL PAYROLL FOR FEBRUARY</b>	<b>\$10,461.54</b>

	GENERAL	\$14,455.16
	ROAD USE TAX	\$5,289.15
	EMPLOYEE BENEFITS	\$25.00

COMMUNITY BLDG	\$1,167.35
RESCUE FUND	\$2,006.92
WATER	\$8,542.54
SEWER	<u>\$10,407.36</u>
<b>REPORT TOTAL</b>	<b>\$41,893.48</b>

